

President's Greeting

Welcome to the 53rd Annual Convention of the West Virginia State Chapter P.E.O. Sisterhood at the Charleston Marriott Town Center in Charleston, West Virginia. On behalf of the West Virginia Executive Board, I hope you will feel the "Love and Magic of P.E.O." as you enjoy meeting new sisters and catching up with sisters you have met before. We all extend a special welcome to Lucinda (Cindy) Jensen, a member of the Program for Continuing Education Board of Trustees.

Thank you to the sisters of Chapters E and K for all of their work as hostesses of this convention. Thank you to my sisters of Chapter J for their love and support and all of the sisters of West Virginia for their assistance during this convention.

INTERNATIONAL GUEST OF HONOR

Lucinda (Cindy) Jensen FZ\OR, PSP, Program for Continuing Education Board

ANNIVERSARY CHAPTERS

Chapter A, Buckhannon, 100 years

Chapter D, Fairmont, 80 years

Chapter L, Parkersburg, 50 years

Chapter Q, Parkersburg, 40 years

Chapter R, Fairmont, 40 years

GOLDEN GIRLS: 50-YEAR MEMBERS

Sarah Wallace, A

Kay Freeman, C

Jane Tyler, D

Esther Weeks, J

Anne Moore, S

2014 – 2015
Executive Board
West Virginia State Chapter
P.E.O. Sisterhood



L-R Rowena Baker, Carol Burnside, Becky Daniel, Sheryl Ramsey Juli Cramer

To love and be loved is to feel the sun from both sides.

David Viscott

Meet Lucinda (Cindy) Jensen

P.E.O. Program for Continuing Education Board of Trustees

I was initiated into Chapter BV, Eugene, OR in 1988 and had the wonderful experience of being nurtured and encouraged by dear sisters in this very large and active P.E.O. chapter. I enjoyed the opportunity to serve in all offices, serve on the Oregon State Membership Committee and was honored with the assignment of Chairman of the Guards at the 2002 state convention.



In 2003 I had the distinct privilege of working with my PSP mentor, Marita Talbott, to organize a new chapter in Eugene. I became a charter member of Chapter FZ and this devoted group of sisters nominated me for service on the Oregon State Chapter executive board in 2004. During those seven years of board service we experienced the dramatic revitalization of our Sisterhood and in Oregon we organized five new chapters.

Cindy trained as a figure skater and was a pairs skater with the best possible partner, her brother. However, a life of competition or on the road as a show skater was not appealing. She headed to Humboldt State University where she earned a BA in English and a minor in Physical Education with the intention of teaching middle school. But she met a forestry student at Humboldt, and this handsome cowboy proposed which led to marriage after she graduated. They have lived in North Carolina, California, and the state they fell in love with Oregon. They have been married 44 years and have three children; Kristen her husband Jeremy and two children Kellen (8) and Grace (6); Dane and his wife Jackie and two children Ella (5) and Beck (3); Katrina, FZ/OR, husband Russ and son Mason (5).

When Gary's work in the timber industry took them to California Cindy completed the requisite teacher certification at San Bernardino State University. They then moved and fell in love with Oregon. Cindy taught quilting, baby swim/gym, became the training director for the local Camp Fire Council, and finally her true compassion teaching students to ice skate and love skating.

They enjoy an active life and feel blessed to be able to appreciate the Oregon outdoors and all its wonders. They are members of St. Thomas Episcopal Church. Next to her family commitments, managing their farm is their main priority, but she does try to make time for special passions—quilting, tending her garden, card making and scrapbooking, and ice skating.

Life has been good and P.E.O chapter life has enriched it even more. It is truly a gift to be able to share the blessings of life with sisters.

Meet Rowena Baker, J
West Virginia State President



Rowena is a graduate of Ohio Northern University where she majored in Elementary Education and was a member of Delta Zeta Sorority and has taken graduate classes at WVU. She taught elementary school full time for 19 years. She substituted for several years. She worked in the Ohio County Public Library after retiring from teaching. She married Nick in 1963. Nick passed away February 2, 2013. She has two daughters: Tara is a pharmacist with CVS in State College, Pennsylvania where she lives with Mark, her husband, and her children, Liam and Lucy. She is a member of Chapter CM in State College. Ashlee is a pediatrician and works for The Community Health Association of Spokane, Washington, where she lives with her husband, Joey and her two sons Carter and Dexter.

Rowena belongs to Vance Memorial Presbyterian Church where she has served as a Deacon and served on committees. Rowena's hobbies are reading, playing bridge, exercising, and needlework. She enjoys spending time with her grandchildren. She was initiated into Chapter J of Wheeling in 1987, where she has served as secretary, treasurer, vice president, and president. She has also served on the State Budget Committee and the Auditing Committee.

Rowena had the distinct honor of visiting all of the chapters in West Virginia because she was Organizer for two years. Rowena is also pleased she was elected to be Vice President and returned to the Board after Nick passed away.

Meet Carol Burnside, U
West Virginia State Vice President



Carol is a resident of New Martinsville, West Virginia. She holds a degree in Drafting & Design Engineering Technology from West Virginia Institute of Technology. During her career she has worked in the chemical industry as a piping drafter and as an architectural designer for a major West Virginia firm.

She and her BIL, Art, met in 1980 and married ten months later. In 1989, they accepted a company transfer to Germany. While there they took numerous trips and explored Europe as Eastern Bloc countries opened their borders. Since 2007 the Burnside's have enjoyed visiting their vacation home in the Laurel Highlands of Pennsylvania.

In 1998, Carol was given the gift of P.E.O. and initiated into Chapter U, New Martinsville. She was chairman of the 2004 Convention of West Virginia State Chapter and in 2006 chaired the state Finance Committee. In 2014, she was pleased to be the Organizer of West Virginia's twenty-sixth chapter: Chapter AB, Weirton.

For many years, Carol has volunteered her time for the City Planning Commission, and since 1997 she has been a member of the Magnolia High School Life Achievement Board. In addition, she is a member of St. Vincent de Paul Catholic Church where she has served on the finance council. Carol's interests include playing Bridge, participating in piloxing and spin classes, and walking. She is proud to say she has finished the Columbus Marathon twice!

Meet Rebecca Daniel, Z
West Virginia State Organizer



Becky is a resident of Parkersburg and holds a Bachelor's Degree in English from West Virginia Wesleyan College and both a Master's and Doctorate in Secondary Education (English) from West Virginia University. She taught secondary English in Wood County for over 30 years, retiring in 2010. Since 1991 she has served as a frequent educational consultant for The College Board, conducting professional development workshops for teachers throughout the country and now internationally (including Jordan last spring), and she serves as a mentor to new consultants. To describe her attitude toward education, she often adapts one of her favorite quotes from Chaucer's *Canterbury Tales*: "And gladly [does she] learn and gladly teach."

Becky has been married to her husband "Dan" since 1968. Their son Jon (a Sears' manager in Charleston) is husband to Tara and father to grandchild, June Olivia. Their daughter Jennifer and her husband Andy live in Falls Church, Virginia, where she works as Group General Manager, North America, for an international transportation company. Becky and Dan's favorite recreational activity is ballroom dancing, especially bluesy fox trots.

Becky is a member of St. Paul's United Methodist Church where she serves as adult Sunday school teacher, Lay Leader, and Ministry Teams Chair.

Becky was initiated into Chapter Z in 2000, serving her chapter as chaplain, vice-president, and president, and then serving as West Virginia State Historian from 2010-2012.

Meet Sheryl Ramsey, B
West Virginia State Treasurer



Sheryl was born and raised in Southwestern Pennsylvania. She came to West Virginia to attend college. Sheryl received her associate degree in nursing from Fairmont State College, and later attended West Virginia University and graduated from the RN to BSN program.

During her career Sheryl has worked in several areas of nursing, including orthopedics and hospice care. She has also worked as an EMT and a Court Security Officer. Currently Sheryl works part time with the Preston County Health Department dealing with emergency preparedness.

She and her BIL, Bill, have been married for 31 years and have two daughters. Bill is the Chief Medical Officer for Healthcare Management Solutions, LLC. Their oldest daughter, Katie, is married and is a middle school science teacher. Their youngest daughter, Kimberlyn, is currently attending nursing school at West Virginia Wesleyan College. The entire family has been active in the United Methodist Church for many years.

In 2004, Sheryl was initiated into her current chapter, B, Morgantown, WV. While serving as President, she had the honor of initiating her daughter Kimberlyn.

Sheryl has a life-long love of animals. She raises chickens and rabbits on their farm in Bruceton Mills, WV. She also enjoys her two horses and two dogs as well as gardening, quilting, reading, and needlework.

Meet Juli Cramer, Q
West Virginia State Secretary



Juli was born in Pittsburgh but soon moved to St. Albans, West Virginia. She graduated from West Virginia State University with an associate's degree in Nuclear Medicine and a bachelor's degree in Health Physics. Juli worked over the next 18 years as a Nuclear Medicine Technologist.

In 1988, Juli married David. David was working as a chemical engineer at the time, but has since completed medical school and is now a family physician. Juli and David have three daughters. Megan is attending Ohio State University to earn her doctorate degree in biology. Michelle is an ICU nurse at Charleston General Hospital, and the youngest daughter, Emily, is a freshman at Duquesne University.

Juli is now living in Parkersburg and is a member of Chapter Q. Juli was initiated into her mother's chapter in 1985. Her mother, Karen Brimhall, is currently a member of Chapter K in South Charleston. Juli has had the joy of initiating all of her daughters into her own chapter.

Juli is active in her church. She is on several committees and enjoys playing the bells. Juli also enjoys walking, reading with her book club, and being with her P.E.O. sisters.

PAST STATE PRESIDENTS

(*Denotes Chapter Eternal)

1962-63	Rita Terry*	F, AL	Candlelight
1963-64	Lucy Lowery*	CE, FL	Faith
1964-65	Ruth Arnold*	BM, FL	Love
1965-66	Ann Arbuckle*	O	A Vision and A Task
1966-67	Bette Terry	JL, CA	Give Us This Day
1967-68	Pauline Johnson*	C	A Goodly Heritage
1968-69	Gladys Hover*	K	Enduring Values
1969-70	Kathleen Adams*	Q	It's a Small World
1970-71	Lilian Boggess*	C	Happiness is . . .
1971-72	Ethel Worden	CR, OH	Pathways in a P.E.O. Garden
1972-73	Mamie Lawson*	R	Love is Walking Hand in Hand
1973-74	Connie Worrell*	B	I Am Only One, But I Am One
1974-75	Virginia Lee Carpenter*	A	Star Shine "Round the World"
1975-76	Margaret Sandra Paull	N	The Forward Thrust of '76
1976-77	Mary Satterfield*	O	Let Us Give Thanks for the Fruit of the Spirit
1977-78	Jennie Bechtold*	L	P.E.O. – The Tie that Binds...
1978-79	Millie Crickenberger*	F	Bridges Out of the Heart
1979-80	Virginia Baker*	H	P.E.O. - A Challenge for All Seasons
1980-81	Caryol Longenecker	P	Create a Kaleidoscope of Love
1981-82	Christine McGuire*	F	P.E.O. Nurtures the Mind, the Body and the Spirit
1982-83	Harriet Fleenor	AH, M	A Heritage of Devotion
1983-84	Betty Lee Luff*	C	Wrap the World in P.E.O. Love
1984-85	Margaret Chadwick,	U, OH	I Behold a Rainbow
1985-86	Diane Fessler*	A	To Love and Be Loved - The Heart of P.E.O.
1986-87	Kathie Dodge	DM,FL	Our Star – The Silver Lining
1987-88	Dolores Lee*	Z	Harvesting Our Heritage
1988-89	Loretta Suitlas	AB	Let Peace Begin with Me

1989-90	Virginia Pailles	P	Look to the Mountain
1990-91	Dorothy Vande Linde	DS, AZ	The Light That Leads
1991-92	Ann Davis	O	Many Talents – One Star
1992-93	Dianne Anderson*	Q	Our Heritage of Love
1993-94	Eleanor Ratcliffe*	U	P.E.O.'s That Special Touch
1994-95	Mary Sue Broadwater	G	P.E.O. Memories – Treasures of the Heart
1995-96	Nancy Bailey*	C	Stars to Star to Stars – Infinity
1996-97	Millie Eidsness*	S	Weaving the Strands of P.E.O.
1997-98	Donette Street	J	Thanks For the Star!
1998-99	Carol Couch	J	Planting a P.E.O. Garden for Life
1999-00	Lou Ella Lewis	V	A Timeless Patchwork Bound With Love
2000-01	Ellen Neidermeyer	B	Reflections of the Past, Images of the Future
2001-02	Ann Beck	L	P.E.O. Through the Seasons
2002-03	Lois Wade*	R	P.E.O., The Gift that Keeps on Giving
2003-04	Jean Bonar	AB	This Little Light of Mine, I'm Gonna Let It Shine
2004-05	Karen Petermann	GW, TX	P.E.O. – Rooted Deep in the Soil of Love
2005-06	Beth Satterfield	P	P.E.O. ... A Star in Your Pocket
2006-07	Ginny Petersen	W	P.E.O. – Woven through the Fabric of Our Lives
2007-08	Kay Lamb	K	P.E.O.—We Are Family!
2008-09	Polly Plummer	B	Love, Light and Laughter – Forever After
2009-10	Judy Borger	Q	P.E.O.—Sisters Inspired by Our Star
2010-11	Kathy Snider	AC	Simple Gifts
2011-12	Judy Langkamer	Z	Celebrating Our Golden Star
2012-13	Paula Boram	AB	The Power of a Dream
2013-14	Linda Rodgers	V	P.E.O. Hands of Love

RULES OF CONVENTION

1. Members of convention shall register and receive kits before being seated.
2. Visitors shall register and obtain a program before being seated.
3. Admission to business meetings of convention shall be by registration badge.
4. Members of convention will remain seated during the processional and recessional.
5. Music will precede the opening of each session. Please enter quietly.
6. Enter and leave meetings only between agenda numbers. No one will be seated during the report of the guards or during an agenda item.
7. Messages shall be given to and delivered by pages and guards.
8. A member shall signify her inability to hear by raising her hand.
9. Members giving a report or having a part in the program shall be seated near the front during the appropriate portion of the agenda.
10. Members giving reports should use the microphone.
11. A member addressing the chair shall give her name, chapter letter and city before being recognized. No one may speak more than once on a question nor longer than two minutes without consent of convention members.
12. No photographs shall be taken during the meeting. Laptops, tape recorders, camcorders, pagers, cellular phones shall NOT be used during meetings. Exception: The Secretary may use a laptop for her assigned duties.
13. Questions for the question box, signed, and chapter letter included, should be placed in the question box prior to 4:00 p.m. on Friday. They will be reviewed on Saturday as time permits.
14. Plastic name badge holders shall be left on tables at the close of convention or where indicated.
15. The minutes of convention shall be approved by a committee. The minutes will be published in the proceedings and posted on the West Virginia website: www.peowestvirginia.org.

WEST VIRGINIA STATE P.E.O. CONVENTION DELEGATES

A	BUCKHANNON Linda Feola Kathy Foster	N	WELLSBURG Barbara Cover Linda Cucarese
B	MORGANTOWN Rama Riemenschneider Ellen Neidermeyer	O	LEWISBURG Judy Long Laura Wills
C	PHILIPPI Susie Cvechko Karen Menear	P	MORGANTOWN Caryol Longenecker Mary Reasor
D	FAIRMONT Nancy Brown Rebecca Mattern	Q	PARKERSBURG Catherine Freed Kathryn Lamm
E	HUNTINGTON Melanie Herr Mary Taylor	R	FAIRMONT Amy Carpenter Donna Corbin
F	LEWISBURG Swan James Marjorie Ness	S	MARTINSBURG Barbara Chakmakian Pat Wood
G	PARKERSBURG Donna Gault Judy Smith	U	NEW MARTINSVILLE Amy Cibik Linda Hill
H	CHARLESTON Margaret Bays Jeanie Lyons	V	LEWISBURG Paula Humen Sue Massey
I	HUNTINGTON Kay Jennings Martha Woodard	W	MORGANTOWN Kaye Leinaweaver Teri Palermo
J	WHEELING Marybeth Emmereth Geri Sloane	X	ELKINS L. E. Herrick Jill Zurbuch
K	CHARLESTON Pat Fields Jeannie Plumley	Z	PARKERSBURG Gwen Bush Wende Williams
L	PARKERSBURG Mary Ann Osborne Jayne Whitlow	AA	CHARLESTON Barbara Good Cindy Wilson
M	HUNTINGTON Ruth Gilbert Kathy Reese	AB	WEIRTON Marianne Cunningham Claudia Sweger
		AC	BRIDGEPORT Judy Brand Pat Gray

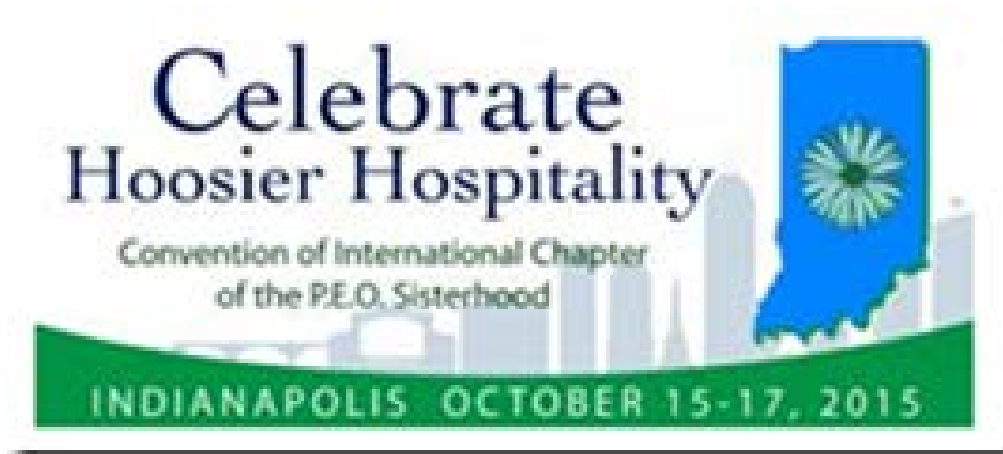
**Delegates Nominated to Attend the
72nd Convention of International Chapter
October 15 – 17, 2015**

State Delegates

President: Carol Burnside, U,
Vice President: Rebecca Daniel, Z
Barbara Chakmakian, S
Linda Proudfoot, C
Judy Smith, G
Judith Long, O

Past State Presidents, Entitled

Rowena Baker, PSP, J
Linda Rodgers, PSP, V
Jean Bonar, PSP, AB
Caryol Longenecker, PSP, P



2015 Convention of International Chapter

Indianapolis, Indiana

SCHEDULE of EVENTS

Thursday, April 23, 2015

- 9:00..... State Board Meeting
- 12:00..... State Board Luncheon w/Lucinda Jensen, President's Suite
- 1:00 – 4:00... State Board meeting w/Lucinda Jensen, International Representative
- 5:00 – 6:00.... State Board and Past State Presidents' Wine & Cheese Social in President's Suite
- 6:30..... Pre-Convention Dinner w/Lucinda Jensen, International Representative
- 6:30..... Past State President's Dinner

Friday, April 24, 2015

Breakfast on Own

- 9:00..... Registration opens w/exhibits and displays
Meet & Greet the Executive Board & the International Representative
- 11:00..... Time of Remembrance
- 11:45 -1:15.. "Celebration Luncheon"
Celebrating Our Golden Girls, Anniversary Chapters, and Chapter A's 100th Birthday
- 1:45 – 4:00.. Convention Convenes/Opening Session
- 4:00..... Past State Presidents' Meeting
- 5:30 – 6:30.. Greet Lucinda (Cindy) Jensen, International Representative—Board Member for the
Program for Continuing Education
- 6:30..... "The President's Love and Magic Banquet"
- 9:00..... Meeting of Convention of International Chapter in Indianapolis: Attendees, Delegates, and
Potential Visitors (or immediately after the Banquet)

Saturday, April 25, 2015

Breakfast on Own

- 8:00..... Registration
- 8:45..... General Session Meeting Continues
- 12:00..... Business Meeting Adjourns
- 1:00..... State Board Luncheon, Marriott Board Room

Fifty-third Annual Convention
West Virginia State Chapter, P.E.O. Sisterhood

Friday April 24, 2015

9:00 a.m.	Registration opens Meet and greet the International Representative and West Virginia Executive Board Projects and Scrapbooks on display	Foyers AB & CD
11:00 a.m.	“Time of Remembrance”	Salons AD
11:45 a.m. – 1:15 p.m.	“Celebration Luncheon”	Pavilion
1:30 p.m. - 1:40 p.m.	Gathering Music	Salons AD
1:40 p.m.	Processional <i>Past State Presidents</i> <i>International Representative</i> <i>State Board</i>	Salons AD
1:45 p.m.	1. Call to Order 2. Invocation 3. Pledge of Allegiance	Rowena Baker, J Ann Patterson, K Kathryn Reese, M
Anthems	Linda Cowan, AB, Song Leader Barb Daly, U, Pianist	

O Canada

O, Canada! Our home and native land!
True Patriot love in all thy sons command.
With glowing hearts we see thee rise,
The True North strong and free!
From far and wide, O Canada, we stand on guard for thee.
God keep our land glorious and free!
O Canada, we stand on guard for thee.
O Canada, we stand on guard for thee.

The Star Spangled Banner

Oh, say! Can you see, by the dawn's early light,
What so proudly we hailed at the twilight's last gleaming?
Whose broad stripes and bright stars, through the perilous fight
O'er the ramparts we watched, were so gallantly streaming:
And the rocket's red glare, the bombs bursting in air,
Gave proof through the night that our flag was still there.
Oh, say, does that Star Spangled Banner yet wave
O'er the land of the free and the home of the brave?

- | | |
|---|---------------------|
| 4. Welcome and Greetings from the President | Rowena Baker, J |
| Welcome from hostess chapters E and K | Patricia Jarvis, K |
| Response to Welcome | Judy Borger, Q, PSP |
| 5. Report of the Guards | Liz Prather, J |
| 6. First Credentials Report | Kay Lamb, AA, PSP |
| 7. Statement by President Formally Opening Convention | Rowena Baker, J |
| 8. "Opening Ode" – "Objects and Aims | |
| "Opening Ode" | Linda, AB; Barb, U |
| "Objects and Aims" | Kelly Dlugos, W |
| 9. Devotions | Carol Couch, J, PSP |
| 10. Introductions | |
| International Guest of Honor, Cindy Jensen | Rowena Baker, J |
| <i>Program for Continuing Education Board of Trustees</i> | |
| Past State Presidents | Jean Bonar, AB, PSP |
| State Executive Board | Rowena Baker, J |
| State Committee Chairmen | |
| Convention Pianist and Song Leader | |
| Pages | |
| Out of State Visitors | |
| Visitors | |

11. Adoption of the Rules of Convention	Juli Cramer, Q
12. Adoption of the Printed Program	Juli Cramer, Q
13. Appointment of Committee to Approve Minutes	Rowena Baker, J
14. Appointment of Parliamentarian	Rowena Baker, J
15. Motion for Granting Charter and Presentation of New Chapter	Rebecca Daniel, Z
16. Correspondence	Juli Cramer, Q
17. Address from Representative of International Chapter	
Introduction of Keynote Speaker, Cindy Jensen	Rowena Baker, J
Keynote Speech	Cindy Jensen, FZ\OR

Song

Barb Daly, U Pianist, Linda Cowan, AB Song Leader

The West Virginia Hills

Oh, the West Virginia Hills!
How majestic and how grand,
With their summits bathed in glory,
Like our Prince Immanuel's Land!
Is it any wonder then,
That my heart with rapture thrills,
As I stand once more with loved ones
On those West Virginia hills?

(Chorus two times)

Oh, those hills, beautiful hills,
How I love those West Virginia hills!
If o'er sea o'er land I roam,
Still I'll think of happy home,
And my friends among the West Virginia hills!

18. Report of the Nominating Committee	Linda Rodgers, V, PSP
19. Election of Officers	Rowena Baker, J
20. Election of Delegates to Convention of International Chapter	Rowena Baker, J
21. Past State Presidents Entitled ,Convention of International Chapter	Rowena Baker, J
22. Amendments and Recommendation Report	Ellen Spears, X
23. Report of the Historian	Linda Proudfoot, C
24. Report of Finance Committee and Adoption of Budget	Judy Brand, AC
25. Membership Report	Barbara Bennett, AC
26. Unaffiliate Report	Kelly Dlugos, W
27. Report of Disbanded Chapters	Rowena Baker, J
28. Reports of Standing Committees and Boards	Rowena Baker, J

Song

Barb Daly, U, Pianist

Linda Cowan, AB, Song Leader

Special Stars

All our P.E.O.s are Special Stars
Special Stars are all our P.E.O.s
I am one of them
And so are you
So let's go P.E.O.! (right arm, left arm...)

29. Period of Instruction	Rebecca Daniel, Z
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Announcements

Convention Co-Chairmen

4:00 p.m.	Past State Presidents Meeting	TBA
6:30 p.m.	“The President’s Love and Magic Banquet	Pavilion
9:00 p.m. (following banquet)	International Convention Attendees Meeting	Salons AD

Saturday, April 25, 2015

8:30 a.m.	Gathering Music	Barb Daly, U, pianist Salons AD
1. 8:45 a.m. Informal Introduction of the Executive Board		Rowena, Barb, Linda
2. Report of the Guards		Liz Prather, J
3. Second Credentials Report		Kay Lamb, AA, PSP
4. Love Gift Summary		Sheryl Ramsey, B
5. News from International		Cindy Jensen, FZ\OR
6. Report of Visitor Registration		Dortha Williamson, E

Song

Love and Magic

Love and Magic, Love and Magic
P.E.O. is full of Love and Magic
Sisters for a lifetime
Brought together by the Star's shine.

Love and Magic, Love and Magic
P.E.O. is full of Love and Magic
Sisters for a lifetime
Brought together by the Star's shine

Try, try, try to separate them
It's an illusion
Try, try, try and you will only come
To this conclusion

Love and Magic, Love and Magic
P.E.O is full of Love and Magic
Sisters for a lifetime
Brought together by the Star's shine.

7. Report of Committee on Amendments and Recommendations	Ellen Spears, X
8. Question and Answer Session	Becky Daniel, Z Cindy Jensen, FZ\OR
9. Project Drawing	Rowena Baker, J Cindy Jensen, FZ\OR
10. Thank you to Hostess Chapters and Others by Outgoing President	Rowena Baker, J
11. Remarks by President	Rowena Baker, J
12. Installation of Officers	Cindy Jensen, FZ\OR
13. Presentation of Past State President's Credentials ,	Cindy Jensen, FZ\OR
14. Presentation of Past State President's Pin Escort to President's Circle	Kathy Snider, AC, PSP Paula Boram, AB, PSP
15. Invitation to 2016 Convention	Chapters A and X
16. Acceptance of Invitation	Genie Clements, U
17. Closing Remarks by Representative of International Chapter	Cindy Jensen, FZ\OR
18. Unfinished Business	Carol Burnside, U
19. Comments Describing Distribution of Proceedings	Carol Burnside, U
20. Committee Appointments	Carol Burnside, U
21. Announcements	Chapters E and K
22. Formal Close of Convention	Carol Burnside, U
23. Benediction	Carol Burnside, U
24. Recessional	Barb Daly, U



**West Virginia State Chapter P.E.O. Sisterhood
2014 – 2015**

EXECUTIVE BOARD

President, Rowena Baker, J, Wheeling
Vice President Carol Burnside, U, New Martinsville
Organizer Rebecca Daniel, Z, Parkersburg
Treasurer: Sheryl Ramsey, B, Morgantown
Secretary: Juli Cramer, Q, Parkersburg

STANDING AND SPECIAL COMMITTEES

AMENDMENTS AND RECOMMENDATIONS

Mary Beth Whalen, U, Chairman
Ellen Spears, X
Linda Rodgers, V, PSP

FINANCE

Judy Brand, AC, Chairman
Shandi Nodurft, J
Elizabeth Higginbotham, F
Ex-officio: Carol Burnside, U
Sheryl Ramsey, B

MEMBERSHIP

Barbara Bennett, AC, Chairman
Elizabeth Johnson, V
Marsha Klusmeyer, AA
Ex-officio: Rebecca Daniel, Z
Kelly Dlugos, W

HISTORIAN

Linda Proudfoot, C

TECHNOLOGY

Paula Boram, AB, PSP

UNAFFILIATE

Kelly Dlugos, W

Linda Rodgers, V, PSP, Chairman

NOMINATING

Susie Cvechko, C

Jennifer Huffman, F

RITA CARPER TERRY COTTEY COLLEGE SCHOLARSHIP FUND

Carol Burnside, U, Chairman

Jenny Aubrey, J

Deborah Stout, X

AUDIT COMMITTEE

Vicki Auch, W

Donna Corbin, R

Peg Steorts, AC

**P.E.O. EDUCATIONAL PROGRAMS
STATE CHAIRMEN AND ADVISERS
2014-2015**

Cottey College

Carol Burnside, U, Vice President
Adviser: Barbara Chakmakian, S

Education Loan Fund (ELF)

Rebecca Daniel, Z, Organizer
Adviser: Ellen Neidermeyer, B, PSP

International Peace Scholarship (IPS)

Carol Burnside, U, Vice President
Adviser: Kathy Snider, AC, PSP

Program for Continuing Education

Rowena Baker, J, President
Adviser: Judy Langkamer, Z, PSP

Scholar Awards (PSA)

Sheryl Ramsey, B, Treasurer
Adviser: Ginny Petersen, W, PSP

STAR Scholarship (STAR)

Juli Cramer, Q, Secretary
Adviser: Lou Ella Lewis, V, PSP

P.E.O. Foundation

Carol Burnside, U, Vice President

West Virginia State Chapter P. E. O.

Committees – 2015 Convention

Co – Chairmen

Chapter E – Pamela McCoy Chapter K – Karen Brimhall

Committees

Pre-Convention

Dinner for State Officers

Karen Brimhall
Nancy Douglas
Pat Fields
Patricia Jarvis
Jean Mercer
Penny Parish
Ann Patterson

Jewelry Fundraising

Juanita Cook

Fundraising Sales Table

Pat Fields
Dianne Pankou
Charlotte Richardson
Nancy Ward

Reception

International Visitor

Margaret Clark
Karen Lucas
Ann Patterson

Steering Comm

& Call to Convention

Karen Brimhall
Margaret Clark
Melanie Herr, Sec.
Pamela McCoy
Ann Patterson
Jeanie Plumley
Dortha Williamson, Treas.

Set-Up Meeting Room

Karen Brimhall
Pat Fields
Ann Patterson
Jeanie Plumley
Julie Simon

Welcome Baskets – Officers

Ann Patterson
Jeannie Plumley

Flowers

Mary Kay Boyle

Program Folders

Mary Baker
Jackie Hunt
Judy Keller
Bunny Pike

Time of Remembrance

Margaret Clark
Melanie Herr
Mary Taylor

Celebration Luncheon

Mary Baker
Karen Brimhall
Elizabeth Clark
Margaret Clark
Pam Gruber
Melanie Herr
Julie Simon
Mary Taylor

Take Down

and Pass on Convention Materials

Mary Baker
Karen Brimhall
Elizabeth Clark
Margaret Clark
Pam Gruber
Janice Jones
Karen Lucas
Pamela McCoy
Ann Patterson
Jeannie Plumley
Mary Taylor
Gale Williams
Dortha Williamson

Convention Set-Up

Mary Baker
Karen Brimhall
Elizabeth Clark
Margaret Clark
Melanie Herr
Karen Lucas
Pamela McCoy
Deborah McGinnis
Ann Patterson
Jeannie Plumley
Mary Taylor
Dortha Williamson

Convention Committees, Continued

Invitation to Convention

Mary Baker
Margaret Clark
Marion Cox
Patricia G. Dunkle
Pat Fields
Pam Gruber
Melanie Herr
Patricia Jarvis
Janice Jones
Maudie Karickhoff
Judy Keller
Pamela McCoy
Jean Mercer
Julie Simon
Mary Taylor
Gale Williams
Dortha Williamson
Ann Patterson

Pre/Post

Convention Lunch

Mary Kay Boyle
Jeannie Plumley

Hospitality

Mary Baker
Mary Kay Boyle
Margaret Clark
Pat Fields
Pam Gruber
Janice Jones
Maudie Karickhoff
Judy Keller
Karen Lucas
Pamela McCoy
Jean Mercer
Julie Simon
Dortha Williamson

Hostess for

International Rep.

Karen Brimhall

Registration

Reservation Info

Elizabeth Clark
Marion Cox
Pam Gruber
Melanie Herr
Maudie Karickhoff
Karen Lucas
Pamela McCoy
Mary Taylor
Roxie Thompson
Gale Williams
Dortha Williamson

President's Banquet

Mary Baker
Karen Brimhall
Elizabeth Clark
Margaret Clark
Pam Gruber
Melanie Herr
Pamela McCoy
Maudie Karickhoff
Karen Lucas
Julie Simon

Convention Committees

Credentials Committee

Kay Lamb, AA, PSP Alice Abernethy, AA Barbara Hopta, AA

Committee to Approve Minutes

Judy Langkamer, Z, PSP Becky Mattern, D Jeanie Lyons, H

Convention Assistants

Parliamentarian

Cindy Jensen, Program for Continuing Education Board of Trustees

Song Leader

Linda Cowan, AB

Pianist

Barb Daly, U

Pages

Tara Merritt, CM\PA Jan Haberman, FJ\OH

Head Guard, Liz Prather, J

Jeanie Deem, J Marilyn Hart, J Shandi Nodurft, J Bettie Steele, J

Tellers

Pamela Wilson, J Sam Buthane, Q Jane Johnson, A Libby Johnson, V

Project Displays

Cottey College—Chapter AB

P.E.O. Scholar Awards—Chapter B

P.E.O. STAR Scholarship—Chapter H

P.E.O. Educational Loan Fund—Chapter D

P.E.O. International Peace Scholarship—Chapter U

P.E.O. Program for Continuing Education—Chapter Q

Report of the President

The duties of the office of state president, as set forth in the Constitution of the P.E.O. sisterhood and bylaws of the West Virginia State Chapter, have been completed to the best of this officer's ability. Responsibilities and duties that have been fulfilled by this officer this past year:

Executive Board Meetings:

- Presided over six Executive Board Meetings.
- Participated in seven Board conference calls.
- Attended the L.E.A.D. Conference in July in Des Moines, Iowa
- Prepared agenda and presentations for the Fall Leadership workshop.

Coordination of State Activities:

- Created agenda for all board meetings, conference calls and buddy chapter calls.
- Advised standing committee chairs on described job responsibilities.
- Updated job descriptions with the Board.
- Answered chapter questions as they arose.
- Served as chairman of the Program for Continuing Education for West Virginia.

Membership Activities:

- Met with Chapter AC during one of its earlier meetings.
- Maintained constant contact with the membership chair and the unaffiliate chair.
- Participated in a phone conference with the regional membership chair, the West Virginia membership chair, and the West Virginia unaffiliate chair concerning unaffiliated sisters.
- As a proxy organizer visited Chapters A, C, D, and R.
- Participated in the Organization of Chapter AC.

State Convention:

- Worked with the convention hostess committees preparing for 2015 convention
- Prepared convention agenda and program.
- Made convention appointments for individual participants as required.
- Worked with the West Virginia Executive Board, the Amendments and Recommendations Committee, and the International Study and Research Committee to help prepare the proposed amendments for presentation at convention.
- Communicated with the appointed International Representative on convention procedures and agenda.

Communication and Publications:

- Prepared an article for 6 issues of the Daisy Chain.
- Participated with five buddy chapters through conference calls, emails, and individual phone calls.
- Wrote notes to all new initiates and to chapters who had sisters enter Chapter Eternal.

Finance:

- Authorized all warrants for state chapter expenditures.
- Reviewed all of the state chapter's financial reports.

During her year as president this president has seen the “Love and Magic of P.E.O.” and with that the achievement of her goals. The state officers, committee chairs, and the project advisers all assisted in attaining the goals. During our Leadership Workshop sisters became more comfortable with technology and visiting the P.E.O. International website. The board, by using “Love and Magic”, have assisted to make this year a success. Also, thank you to her sisters of Chapter J and all of the P.E.O. sisters. It was an awesome adventure serving on the West Virginia State P.E.O. Executive Board.

Rowena Baker, J, Wheeling

Report of the Vice President

The duties and responsibilities of this officer were fulfilled as stated in the P.E.O. Constitution and the West Virginia State Bylaws. This officer served as proxy organizer and chairman of the International Peace Scholarship (IPS), Cottey College, Rita Carper Terry Cottey College Scholarship Fund and the P.E.O. Foundation. Listed below are specific duties and responsibilities fulfilled by this officer.

Meetings:

- Attended six executive board meetings, hosting the summer meeting.
- Hosted special QBE/Assistant Treasurers meeting.
- Participated in seven executive board conference calls.
- Attended finance committee meeting as ex officio member.

Fall Workshop:

- Prepared Cottey College presentation and conducted a membership activity for workshop.

Communications and Publications:

- Served as editor for six issues of the state newsletter, *The Daisy Chain*. Distributed to all chapter presidents, technology contacts, PSPs and International Officers.
- Served as State Buddy Contact for six chapters. Responded to all questions and concerns.
- Communicated with Cottey College and IPS Project Advisers.
- Updated local chapter forms for posting on the state website.
- Designed the project page on the state website.

Chapter Visits:

- Completed four official chapter visits as proxy organizer.
- Participated in Ceremony of Initiation for the organization of Chapter AC.

2015 Convention of International Chapter:

- Designed new convention badges for delegates.
- Corresponded with chapter delegates, entitled PSPs and state officers attending.
- Arranged for charter bus transportation to Indianapolis.
- Scheduled meeting for delegates, entitled PSPs, and visitors at state convention.

2015 Convention of West Virginia State Chapter:

- Prepared Time of Remembrance memorial for members of Chapter Eternal.
- Compiled information and crafted chapter recognition pin.
- Notified chapters responsible for Cottey College and IPS project displays. Ordered project material for convention.
- Appointed the 2015-2016 committees, chairmen and project advisers.
- Prepared acceptance speech and word for word.
- Planned post-convention luncheon and meeting agenda.

Additional Responsibilities:

- Assisted with the revisions to the internal state executive board documents and manuals.
- Dispersed funds collected for the Southeastern Suite treats.
- Met with the 2016 Convention of West Virginia State Chapter hostess Chapters A & X at the proposed convention site. Finalized contract.

It has been an honor to work for the benefit of West Virginia State Chapter this year. I am truly grateful for our amazing project advisers, committee members, and the state board for their dedication and commitment for the Love and Magic of P.E.O. Also, a special thank you is extended to the members of Chapter U who consistently provide encouragement and love.

Carol Burnside, U, New Martinsville

Report of the Organizer

The duties and responsibilities of this officer were fulfilled as stated in the P.E.O. Constitution and the West Virginia State Bylaws. She is grateful for this opportunity.

Transition from Secretary to Organizer

- Communicated with Committee to Approve the Minutes from WV State Convention, sent minutes to the International Representative for approval, inserted official state seal for inclusion in proceedings. Sent greetings to all PSPs not in attendance at Convention.
- Organized Secretary's files (electronic and paper) for transfer to new Secretary.
- Met with outgoing Organizer to transfer boxes and discuss job expectations.

Official Visits

- Created procedure outline for Official Visits and selected/revised documents to be used with chapters visited. Distributed materials and assignments to three Proxy-Organizers.
- Conducted Official Visits with seven chapters. Wrote reports to be filed and follow-up letters to chapters, addressing specific questions from each.

Travel

- Attended LEAD in Des Moines, July 18-20 with President, met other members of the Class of 2017 to discuss shirt and jewelry designs. Joined Facebook group with fellow Organizers.
- Visited Cottey College, August 16-19 with Treasurer and Secretary. Worked with them to contribute WV items to Southeastern Suite gift baskets. (Stayed in Southeastern Suite.)

Organization of a New Chapter AC in Bridgeport

- Attended (with State President or Secretary) two meetings with potential chapter.
- Prepared an updated notebook of procedure for this potential chapter.

- Communicated regularly with leadership of new chapter to firm up initiate/transfer list, required documents (e.g., letters of recommendation, minutes), location of Organization. Reviewed proposed bylaws and standing rules. Received confirmation that fee for Organization has been paid to state Treasurer.
- Communicated with International regarding the establishment of a new chapter, arranged to send documentation to obtain official charter. Ordered supplies for new chapter.
- Created and sent invitations to International Board, regional membership chairman, and *Daisy Chain*, and contacted participants (including several PSPs) for Organization event. Prepared Organization program.

Other Responsibilities

- Reviewed and updated six job descriptions as requested by President.
- Attended five Board meetings and participated in monthly Conference Calls.
- Contacted all Buddy Chapters, wrote a report of conference calls and other communication.
- Participated in “Let’s Go Find the Others” membership webinar with Cathy Moss.
- Fall Workshop: Presented information on annual reports and prepared grace for lunch.
- Researched ordering procedures for availability of new large-print president’s book and initiation books, shared information with interested chapters.
- Assisted in editing of newsletter and other documents to be distributed around the state.
- Received and updated ELF reports to *Daisy Chain* with Ellen Neidermeyer.
- Answered variety of questions from local chapters and prepared Q & A for state convention.
- Prepared Period of Instruction for convention, received approval from International representative, contacted sisters to participate in presentation.
- Decided on theme for 2017 (“Once upon a Daisy: Chapter 55”) and shared it with planning committee for the convention.

Rebecca Daniel, Chapter Z, Parkersburg

Report of the Treasurer

The duties and responsibilities of this officer were fulfilled as stated in the P.E.O. Constitution and the West Virginia State Bylaws. This officer served as the P.E.O. Scholar Awards State Chairman. Listed below are the specific duties and responsibilities fulfilled by this officer.

Meetings:

- Attended four executive board meetings
- Participated in seven conference calls with the state board and one finance committee call
- Conducted buddy chapter calls
- Attended Finance committee meeting as ex-officio
- Hosted Audit committee

Financials:

- Contacted BC Bank, prepared and delivered signature documents for incoming officers
- Worked with Assistant Treasurer to process receipts, pay reimbursements and bills, send transmittals, and prepare financial reports
- Received registrations for Fall Workshop
- Received, recorded and processed Love Gifts
- Coordinated research for reinvesting CD

Workshop:

- Prepared and presented two power point presentations for Fall Workshop

Annual Reports:

- Received, reviewed and released the Annual Report of Treasurer of Local Chapter from 26 chapters after verifying membership totals with state secretary
- Reviewed IRS form from all local chapters and convention treasurers, and forwarded to International
- Worked with the Assistant Treasurer to complete and send final Annual Report of State Treasurer and IRS-SC to International
- Met with Audit Committee and provided all state financial records required for the annual audit

Convention:

- Contacted chairman of Registration and Credentials Committee, and provided with Appendix H guidelines
- Prepared binders for registration
- Made room reservations for state board and committee chairs
- Prepared and presented Anniversary Chapter certificates

Other:

- Attended Cottey Seminar
- Reviewed state bylaws and job descriptions and made suggestions for revisions
- Responded to all correspondence, emails and phone calls in a timely manner
- Updated Love Gift form
- Updated Gift Transmittal Form for Local Chapter Treasurers

This officer is very grateful for all of the help and guidance provided by the Assistant Treasurer Linda Rodgers, Vice President Carol Burnside and the love and support of her Chapter B sisters.

Sheryl Ramsey, B, Morgantown

Report of the Secretary

The duties and responsibilities of this office were fulfilled as stated in the P.E.O. Constitution and the West Virginia State Bylaws.

Meetings:

- Attended four board meetings, participated in state board conference calls, and kept in contact with state board members by emails and phone calls.
- Recorded minutes for each board meeting and for all board conference calls. Following approval of the President, the minutes were emailed to the executive board with signed copies placed in the Secretary's Book of Minutes.
- Collected and compiled Buddy Chapter Reports and State Officer Reports and distributed them to the executive board.
- Assisted with revisions to job descriptions and WV State bylaws.
- Communicated with P.E.O.s around the state with needed assistance.

Workshop:

- Helped plan Fall Workshop.
- Attended Fall Workshop and led an activity.

Annual Reports:

- Received annual reports from the state's 26 chapters. Reviewed and verified membership totals with the state treasurer.
- Prepared and sent out Release letters to the local chapter corresponding secretaries.
- Prepared the ARCS for the two disbanded chapters.
- Prepared and sent out the Annual Report of the State Secretary to International

Chapter AC:

- Participated in the Ceremony of Initiation for the organization of Chapter AC and presented the devotions.

Convention:

- Notified five Golden Girls of the Celebration Luncheon and prepared Golden Girls certificates.
- Presided over the Celebration Luncheon and recognized the five Golden Girls.
- Prepared minutes for the state convention and distributed copies to the Committee to Approve the Minutes, State President, and International Representative for review and approval.
- Met with the Committee to Approve the Minutes after each session of state convention to make any necessary revisions to the minutes.

Others:

- Attended Cottey Seminar at Cottey College.
- Communicated with five buddy chapter presidents via emails and conference calls.
- Served as chairman for the STAR project.

This officer has had a rewarding year as state secretary and is very grateful for all the support. The new relationships and new knowledge of P.E.O. has made this year very special.

Juli Cramer, Q, Parkersburg

Report of the Assistant Treasurer

- Entered all financial transactions into QBE bookkeeping system.
- Prepared financial reports and submitted them to the state treasurer.
- Reconciled bank statements for the general fund.
- Worked with treasurer to prepare annual reports to P.E.O. International.
- Worked with treasurer to prepare financial reports for annual audit.
- Prepared annual list of gifts to projects and submitted to treasurer.
- Attended a June Board Meeting at the request of the President.
- Prepared warrants for President's signature.
- Prepared checks and deposits and emailed/mailed to Treasurer
- Assisted in training incoming Treasurer.

Linda K. Rodgers, V, PSP



Report of the Chairman and Adviser
P.E.O. EDUCATIONAL LOAN FUND
Rebecca Daniel, Z, Organizer, Chairman
Ellen Neidermeyer, B, PSP, Adviser

The P.E.O. Educational Loan Fund trustees report that there have been five (5) ELF loans granted in West Virginia for the period March 1, 2014 to February 28, 2015. Elf Recipients and sponsoring chapters for this period were as follows:

Chapter	Recipient	College	Graduation
AB	Amy Rogers	West Virginia University	5/2015
H	Stephanie Kelly	West Virginia University	5/2017
J	Kathryn Wheeler	West Liberty University	5/2016
V	Samantha Shifflett	Greenbrier school of Practical Nursing	8/2015
Z	Olivia Hoover	West Virginia University	5/2016

The trustees report that a loan granted to a recipient in 2009 sponsored by Chapter J and a loan granted to a recipient in 2008 sponsored by Chapter U were paid in full. Two chapters spoke with potential applicants but each chose not to apply for the loan at this time. One chapter referred a potential candidate's name to the president of the local chapter in the candidate's hometown in North Carolina.

Twenty-three local chapter ELF chairmen returned completed reports and from these reports it was determined that most chapters report on ELF 1-4 times a year. The following sources were equally utilized to prepare the report: the International website, the P.E.O. Record, chapter project folder/notebook and The Daisy Chain.

Chapter contributions range from \$50 to \$600. The West Virginia State Chapter Treasurer reports that chapters and individuals have contributed \$4327.50 for the period of April 1, 2014 to March 31, 2015.

Information was provided to 2014 chapter delegates concerning the changes in the ELF applications. An online application started May 1, 2014 and a copy of the new ELF Chapter Recommendation and Student Application form was also provided to the chapter delegate.

Personal notes were written to the 5 ELF recipients and to the chapters who sponsored each recipient.

Thank you to Chapter D for providing the P.E.O. ELF display for this convention.



Report of the Chairman and Adviser

STAR SCHOLARSHIP

Juli Cramer, Q, Secretary, Chairman

Lou Ella Lewis, V, PSP, Adviser

The STAR Scholarship, P.E.O.'s newest project, is being supported enthusiastically by WV chapters, according to the 23 reports received from local chapter chairmen. Thirteen WV applications were submitted online between September 1 and November 1, 2014. The applicants, recommended by Chapters B, C, G, H, J, P, Q, R, S, U, W, AA and AB, are awaiting the results which will soon be announced by International. Attendees at the 2014 WV State Convention learned that two WV STARs were chosen from the fall 2013 application process—Maddison Bowen sponsored by Chapter R and Emilee Hough sponsored by Chapter W.

Candidates were chosen through their acquaintance with P.E.O. members or by recommendations by school guidance counselors and teachers. Chapter W reported interviewing candidates recommended by four local high school guidance counselors and involving Chapters B and P in the selection process. Chapter H met with counselors and school superintendents in two counties for a total of 8 schools. Chapter C had seven prospects contact their chapter after informing local school counselors. The chairman of Chapters C, R and AB mentioned close monitoring of the students during the application process.

The main sources of information for chapter reports were **The P.E.O. Record**, *The Daisy Chain* and the P.E.O. website, with most chapters reporting 1-4 times per year, usually under "Report of Committees". Chapters B, C, H, G, Q, S, W, AA and AB had reports more frequently.

According to the West Virginia State Chapter Treasurer, \$4853.50 was given to the STAR Scholarship program from April 1, 2014 to March 31, 2014. The enthusiastic acceptance of the STAR Scholarship by WV local chapters is shown through monetary contributions and donations of time spent to inform members and find and instruct recipients.

All WV P.E.O.'s are to be commended for their support of this project with a special thank you going to Chapter H for preparing the STAR Scholarship display for this convention.



**PROGRAM FOR
CONTINUING EDUCATION**

Report of the Chairman and Adviser

P.E.O. PROJECT FOR CONTINUING EDUCATION

Rowena Baker, J, President, Chairman

Judy Langkamer, Z, PSP

P.E.O. Program for Continuing Education information was included in the *Daisy Chain*, the International and State websites , the P.E.O. Record and emails.

Annual report forms for the projects were provided to all the chapters on the state website. Twenty chapters responded.

Fifteen chapters reported about the project 1-4 times per year, three reported 5-8 times and one reported 9-12 times. Two chapters had a program about PCE.

Information about the project came from the websites, the RECORD, the *Daisy Chain*, and from notebooks with in the chapters.

Project recipients were found through personal contacts by chapter members. One recipient contacted International after seeing the information on the website and they in turn contacted the chapter.

Four chapters sponsored women receiving grants totaling \$5,100.00.

J	Jodi Lynn Neely	BS	English/Elementary Ed.
Q	Amy Rae Rogers	BS	Early Childhood Ed.
S	Cameran Clayton	MS	International Relations
W	Melissa K. Phillips	MS	Family Nurse Practitioner

Congratulations to these four chapters for sponsoring successful candidates.

West Virginia Chapters and individual donors gave gifts totaling \$7247.50. Funds were raised with Ways and Means activities by the chapters and given as memorials and honorariums by individuals.

Thank you, Chapter Q, Parkersburg for providing our convention display for state convention 2015.



Report of the Chairman and Adviser

P.E.O. INTERNATIONAL PEACE SCHOLARSHIP

Carol Burnside, U, Vice President, Chairman

Kathy Snider, AC, PSP Adviser

Twenty-one of the twenty-six chapters responded to the questionnaire that was in the Daisy Chain, sent to project chairmen, and was also on the state website. None of those chapters nominated a student for the IPS scholarship this year. Chapter W, though, is aware of a student who has completed the preliminary IPS application and hopes to be invited to do the full application.

Twenty chapters reported that they contributed this year to the IPS Scholarship Fund.

Eighteen chapters reported on the project during “Report of Committees” and five reported as part of a chapter program. One chapter reported by email notices. Most chapters report one to four times a year, with others reporting less frequently. West Virginia chapters use all sources to gather information about IPS, including the International website, The P.E.O. Record, the Daisy Chain, folders, and brochures. Information has been given to WVU, the University of Charleston, West Liberty, Wheeling Jesuit, and Franciscan University in Steubenville, OH.

Some chapter members have sent notes and cards to IPS recipients.

Chapters H, K, R, U, and AA are participating in the Partners in Peace Program.

The West Virginia State Treasurer reports that a total of \$5,462.50 has been sent to IPS between April 1, 2014 and March 31, 2015.

A special thank you to Chapter U, New Martinsville for providing the PCE display for this convention.



Report of the Chairman and Adviser

P.E.O. SCHOLAR AWARDS (PSA)

Sheryl Ramsey B, Treasurer, Chairman

Ginny Petersen, W, PSP, PSA Adviser

Monthly emails from the Scholar Awards Trustees were forwarded to local chapter Scholar Awards Chairmen as indicated and answers were provided to specific inquiries. When appropriate, chapter chairmen were directed to information on the P.E.O. International website. An article on the Laureate Chapter program was prepared for the October issue of the *West Virginia Daisy Chain*.

Twenty-three chapters returned completed report forms. The majority of these chapters report on P.E.O. Scholar Awards during “Reports of Committees” one to four times per year and use the International Website, the P.E.O. Record and the *Daisy Chain* to gather information for chapter reports.

West Virginia Chapters and individuals contributed \$5778.50 to the P.E.O. Scholar Awards this year.

Congratulations are in order to Chapters A, B, I, R, W, and Z for becoming Laureate Chapters by making a \$500 lump sum contribution to Scholar Awards, and to Chapters H, O, W, X, and AB for nominating women for this competitive doctoral level award. This is a wonderful increase in participation from our West Virginia chapters. Keep up the good work!

Thank you to Chapter B, Morgantown, for providing the PSA display for this year’s convention.



Report of Cottey College Chairman and Adviser

Carol Burnside, U, Vice President Chairman

Barbara Chakmakian, S, Adviser

100% of West Virginia Chapters responded to the Cottey College Annual Report, 22 were received by mail with four were taken by phone.

All Chapters reported having Cottey Reports during the reports of Committees, 4 Chapters had Cottey as the program. Seventeen Chapter reported 1-4 times a year, 4 reported 5-8 times and 5 reported 9-12 times.

Most Chapters used the P.E.O. Record for information with the International and Cottey websites running a close second. Other sources used infrequently were the Recruitment Handbook; the alumna magazine, *Viewpoint*; State Chairman's newsletter and an article, Cottey Women Going Places, published in the US Airways magazine. In August, Barbara had a wonderful time presenting a Cottey program in Elkins with members of Chapter X. A Cottey DVD and CD were loaned to them and have been returned.

Twenty-five Chapter contributed \$4639.00 to Cottey College.

Four Chapters attended College Fairs.

- Chapter G attended the college fair at WVU at Parkersburg and had four young ladies fill out the interest cards.
- Chapter O went to 3 high schools: Pocahontas, Greenbrier East and Greenbrier West, but with no interest.
- Chapter S attended three college fairs at Shepherd University, Spring Mills HS and Hedgesville HS and also met with the guidance counselors at Berkeley Springs, Jefferson HS, Washington HS, and Musselman HS. There were 12 young ladies who filled out interest cards and one who applied.
- Chapter U attended one at Magnolia HS and had five young ladies fill out interest cards—4 of which have been in touch with the enrolment office.

Twenty-four Chapters contributed \$370.00 to purchase items for the students living in the Southeastern Suite in Robertson Hall. Our suite housed 4 young ladies in the fall and 6 this spring. State board members, Becky Daniel, Sheryl Ramsey and Juli Cramer attended the Cottey Seminar in August where they left a welcome basket of West Virginia goodies which included playing cards, honey candy, and a puzzle. WV also sent themed cakes for the suitemates to share during the months of October, November, February, and March. In January Chellie Bucks were purchased for six students allowing them to buy snack items at the student union—The Chellie Club. In May the remainder of our Chapter contributions will purchase Final Week packages. We have received multiple thank you notes from the suitemates. On a final note, Barbara has a friend from Zimbabwe, who has been in touch with the students attending Cottey from her country. Some of the young ladies are P.E.O. International Peace Scholarship recipients and some are there on Cottey College funded scholarships.

Rita Carper Terry Cottey College Scholarship Fund

The P.E.O. Foundation now holds and administers over 1,050 funds for chapters and individual donors for various charitable purposes. All funds are invested on a pooled basis with each fund receiving its pro rata share of income and expenses based upon the size of the individual fund compared to the total of all funds held. Allocation of these items is made as of the end of each fiscal year, June 30.

The Rita Carper Terry Cottey College Scholarship Fund was established in 1962 in honor of our first state president, Rita Carper Terry. In 1998, the funds administration was transfer to the P.E.O. Foundation. Annual income and contributions above the \$5,000.00 principle balance are to provide scholarships for West Virginia women to attend Cottey College.

Recipients are to be selected by West Virginia State Chapter according to our state bylaws. A \$2,500.00 scholarship may be awarded to a first year student. If two or more worthy first year students apply, the \$2,500.00 scholarship may be divided, upon the discretion of the Scholarship Committee. The state chapter may award annually to a second, third or fourth year student of Cottey College a scholarship for \$2,500.00 from the Rita Carper Terry Cottey College Scholarship Fund when funds are available. All applicants shall be a resident of West Virginia and must have been accepted for admission to Cottey before the scholarship can be awarded.

Fund Balance, July 2013	\$36,121.70
Additional Gifts	1,795.00
Scholarships 2013-2014	---
Prorated items for year ended June 30, 2014:	
Share of income earned	898.76
Share of expenses	(199.02)
Share of gain/loss from sale of investment	<u>1,582.37</u>
Fund Balance, June 30, 2014	\$40,198.81
Required principal balance	(5,000.00)
Deduct scholarships 2014-2015	<u>---</u>
Remaining Fund balance	\$35,198.81
Pre-determined scholarships to award for 2015-2016 at Cottey	\$5,000.00

In 2014-2015, \$1845.00 was contributed to the Rita Carper Terry Cottey College Scholarship Fund (RCTCCSF) by West Virginia chapters and individuals.

2014-2015 Rita Carper Terry Cottey College Scholarship Fund Committee

Carol Burnside, U, Chairman

Jenny Aubrey, J

Deborah Stout, X

Report of the Nominating Committee

The Nominating Committee, in accordance with the Constitution Bylaws and Standing Rules of the P.E.O. Sisterhood and the West Virginia State Chapter bylaws presents the following report:

Excerpts from the Constitution Part II, Article VI Nominations and Elections

Section 1 - Executive Board. The executive board shall be elected at the annual convention of state chapter from members of convention.

Section 2 - Eligibility. Any member of convention shall be eligible to office in a state chapter, subject to state chapter bylaws. A nominee to office in a state chapter shall have been duly elected and installed, and shall have served as president of a local chapter for one term.

- An article was included in the December 2014 issue of the Daisy Chain, the WV newsletter, soliciting nominees for the office of Secretary. An application for a prospective candidate was also attached.
- Present board members, Carol Burnside, Rebecca Daniel, Sheryl Ramsey and Juli Cramer signed agreements to serve, giving the nominating committee permission to nominate them for the year 2015-2016.
- One prospective candidate submitted her prospective nominee information form with recommendations from her respective chapter.
- The committee met by phone conference on March 3, 2015 at 6:45 pm. The decision was unanimous to present the slate of officers below.

The nominating committee is pleased to present the following slate of officers for the West Virginia State Board for 2015-2016.

President	Carol Burnside, U
Vice President	Rebecca Daniel, Z
Organizer	Sheryl Ramsey, B
Treasurer	Juli Cramer, Q
Secretary	Kelly Dlugos, W

Linda Rodgers, V, PSP, Chairman

Susie Cvechko, C

Jennifer Huffman, F

Report of the Historian

The following have been added to the West Virginia State Chapter History:

- The presidency of Rowena Baker, J, Wheeling; in the West Virginia Chapter History Book of Presidents, Volume 4.
- Five issues of the Daisy Chain -
June 2014, August 2014, October 2014, December 2014, and February 2015.
- Twenty six chapter yearbooks (also displayed at convention).
- Twenty six president's letters to the state president (also displayed at convention).
- Five Anniversary Chapters -
 - Chapter A, Buckhannon - 100 years 6/28/1915
 - Chapter D, Fairmont - 60 years 2/6/1935
 - Chapter L, Parkersburg - 50 years 4/10/1965
 - Chapter Q, Parkersburg - 40 years 5/1/1975
 - Chapter R, Fairmont - 40 years 9/6/1975
- One new born - Chapter AC, Bridgeport - 3/22/2015
- Five Golden Girls -
 - Sarah Wallace - Chapter A, Buckhannon
 - Kay Freeman - Chapter C, Philippi
 - Jane Tyler - Chapter D, Fairmont
 - Esther H. Weeks - Chapter J, Wheeling
 - Anne L. Moore - Chapter S, Martinsburg
- Twenty seven new names in the roll book of Chapter Eternal
- Fifty eight sisters initiated, five reinstated, and three transferred into WV.
- Guest register for 2015 convention - all members of convention and all visitors are being asked to sign.

Linda Proudfoot, C, Historian

Report of the Amendments and Recommendations Committee

In accordance with the duties of the P.E.O. Constitution and the bylaws of the West Virginia State Chapter, the committee on Amendments and Recommendations submit the following report:

Upon receipt of the proposed amendments to the bylaws and standing rules from the state executive board, the committee prepared amendments to the bylaws and standing rules for submission to Susan Holman, Study and Research Committee, International Chapter. Her knowledge of the proper wording and possible conflicts between the proposed amendments and the established bylaws was very helpful. Her help with the presentation format was much appreciate

The committee will present eight proposed amendments, (five to the bylaws and three to the standing rules) as well as the resolution, at the 2015 West Virginia State Convention in Charleston, WV, April 24 and 25.

Mary Beth Whalen, U, Chairman

Ellen Spears, X

Linda Rodgers, V, PSP

Report of the Unaffiliate Chairman

An Unaffiliate is an active nonresident member, not affiliated with a chapter in her local community. It is the duty of the Unaffiliate Chairman to keep track of unaffiliated sisters living in West Virginia and West Virginia sisters living in other states.

This year, the Unaffiliate Chairman worked with the State Membership Committee to contact local chapters about the importance of local membership committees to maintain and increase the growth of local chapters. Membership chairmen were also encouraged to contact unaffiliates in their area as potential “new Members.”

In West Virginia, there is a need to reach out to sisters moving into our state that are not close enough to attend chapter meetings on a regular basis. Please invite those sisters living further away to your special events and social functions. Unfortunately, many sisters remain on our lists until they become inactive.

Attached is a list of Active Unaffiliates for local Chapter Presidents, Membership Chairman, and Corresponding Secretaries.

ACTIVE In-State Unaffiliates Residing Within the State: Sisters who live in WV, continue to pay their dues to their home WV Chapter but do not reside in that city to attend meetings.

ACTIVE Out-of State Unaffiliates: Sisters who reside in WV, but continue to pay dues and remain active with a Chapter in another State.

Please review these lists and reach out to these sisters as able and appropriate.

Kelly B. Dlugos, W

2015 West Virginia State Membership Report

WV State Chapter began the year on March 1, 2014 954 members strong and ended the year with 965 members. We initiated 58 sisters, 13 transferred into the state, 3 reinstated, 17 transferred out of state, 27 sisters joined Chapter Eternal (19 active & 8 inactive), 27 made the decision to become inactive. We gained a total of 11 sisters this year! We celebrate the 58 new sisters we initiated this year!

The Membership Committee is not only about adding new members. Our first concern is to nurture our existing sisters. We need to reach out to our non-participating members. Make a call and invite her to a social, offer to pick her up for a meeting. We all have home bound sisters. It means so much to them to receive cards, a meal, a phone call or a visit. These are members who have been a vital part of our chapters.

West Virginia has 515 inactive members. It would be great if we could reach out to these sisters. Once a P.E.O., always a P.E.O. International sent 2 issues the Record to these sisters this past year. It was a chance for our sisters to see how P.E.O. has made every effort to keep up with the times. Chapters have the option to send subscriptions for a few dollars to try to keep these sisters informed.

Our state has a new chapter in Bridgeport as of March 22, 2015. This is the second new chapter in as many years. This was the third try to get a chapter started in this area. We were struggling to get this chapter rolling. We had a social at a local restaurant in Bridgeport. As we were leaving, Judy Brand apologized to two young women who were seated right outside of the room we were in. They told her that it was not a problem and that it sounded like we were having a good time. They continued to ask what kind of a group it was. Judy took them to lunch soon after that to explain more about P.E.O. They joined along with one of their mothers and a few friends. That's all it took. We now have a wonderful group of sisters because Judy took the time to explain what we are about. We are hoping that we will have a new one in Beckley by 2016. Linda Rodgers and Libby Johnson have been working diligently to get a chapter started.

This committee shared "The Hot Spot" with the chapters' Membership Chairmen each month. Some have been more timely than others. I apologize for the tardiness for some but each one of these has many great ideas to help nurture the membership of your chapter. The Membership Toolbox on the website also has very valuable information.

Membership is the key to P.E.O.'s future. Taking care of our sisters is like training for the Olympics. We need to be diligent about the feelings and needs of all of our sisters. Active, Inactive, Non-resident and Non-participating are all our sisters!

Barbara Bennett, Chapter AC, 2014-2015 Membership Chairman

Elizabeth Johnson, V Marsha Klusmeyer, AA



**Annual Report to International Chapter
of Membership March 1, 2015**

Secretary West Virginia State Chapter

1. Number active members March 1, 2014 (see last year's report) 954

Increase since March 1, 2014

2. By Initiation 58
3. By Transfer 13
4. By Reinstatement 3

5. Total Active membership during year 1,028

Decrease Since March 1, 2014

6. By Transfer 17
7. By Death of active member 19
8. By expulsion of active member 0
9. By becoming inactive March 1, 2015 27
10. Total decrease in active membership during year 63

11. Number active members March 1, 2015 965

12a. Number classified lost contact or

12b. Inactive members lost by death since March 1, 2014 12

Summary

13. Total number initiated from date of organization 2,540
14. Total enrollment from date of organization 3,248
15. Total number of inactive March 1, 2015 453
Total Chapters Active March 1, 2014 25
Number chapters organized since March 1, 2014 1
Number chapters disbanded since March 1, 2014 0
Number chapters merged together since March 1, 2014 0
Chapters created due to merge since March 1, 2014 0
Number chapters active March 1, 2015 26

Secretary released on

March 31, 2015

Executive Director, PEO Sisterhood

Rowena Baker

President

Secretary

**West Virginia State Chapter
ANNUAL REPORT OF MEMBERSHIP OF DISBANDED CHAPTERS**

March 1, 2015

Secretary West Virginia State Chapter

Number active members March 1, 2014 (see last year's report) 0

Increase since March 1, 2014

By Initiation 0

By Transfer (members not previously enrolled in chapter) 0

By Reinstatement 0

Total Active membership during year 0

Decrease Since March 1, 2014

By Transfer 0

By Death of active member 0

By expulsion of active member 0

By becoming inactive March 1, 2015 0

Total decrease in active membership during year 0

Number active members March 1, 2014 0

A. Number of classified lost contact or

Inactive members lost by death since March 1, 2014 0

Summary

Total number initiated from date of organization 26

Total enrollment from date of organization 49

Total number of inactive March 1, 2015 25

DISBANDED CHAPTERS		
Chapter	Date or Origination	Date Disbanded
T Charleston	01/30/1982	03/01/1992
Y Baker	09/12/1992	03/01/2000

Report of Technology Chairman

WV State Chapter adopted, Article IV, Section 1 and Article V, Section 4, subsection B at the Fifty –Second Convention of West Virginia State Chapter P.E.O. Sisterhood creating the position of a Technology Chairman.

Fourteen chapters submitted items for the West Virginia website along with information submitted by the WV State Board. Reminders for website submissions were posted in the state newsletter, The Daisy Chain. Submissions were due at the end of each odd month of the year. It is a goal to encourage each chapter to submit their officer pictures, events, chapter fundraiser items, or any pertinent P.E.O. information for their individual chapter page on the West Virginia website.

It has been a pleasure serving the state in this new position.

Paula Boram, AB, PSP Chairman

Report of the Finance Committee

In accordance with the duties in the P.E.O. Constitution and the Bylaws of the West Virginia State Chapter, the Finance Committee submits the following report:

The budget for the current P.E.O. year 2015-2016, retroactive to April 1, 2015, has been prepared after careful study of the receipts and expenditures for the past year and the needs of the coming year and is submitted to the convention for adoption.

The committee recommends that \$4.00 per member (\$3860.00) be moved to the International Convention Fund. The Committee recommends that the surplus from the 2014-2015 fiscal year be transferred to the General Revenue Fund.

A complete audit and report of the financial records of West Virginia State Chapter has been made by the Auditing Committee and reviewed by the Finance Committee.

Judy Brand, AC, Chairman

Elizabeth (Liz) Higginbotham, F

Shandi Nodurft, J

Carol Burnside, U Ex Officio

Sheryl Ramsey, B Ex OfficioJ

State Convention Schedule for Hostess Chapters

2016 – A & X

2019 – B & C

2017 – J & U

2020 – H & F

2018 – O & V

2021 – G & Q

**REPORT OF THE AUDIT COMMITTEE
WEST VIRGINIA STATE/PROVINCIAL/DISTRICT CHAPTER
P.E.O. SISTERHOOD**

In accordance with the Bylaws of West Virginia State/Provincial/District Chapter, we, the audit committee, submit the following report:

We have examined on a test basis the accounting and other financial records of West Virginia State/Provincial/District Chapter for the year April 1, 2014 to March 31, 2015 and have determined to our satisfaction, the following to be correct:

- Cash and investment balances agree with the appropriate bank and investment statements.
- Cash receipts have been recorded properly and deposited in a timely manner.
- Cash disbursements have been recorded properly and supported by warrants signed by the president.
- The proper amount of dues was collected from local chapters and remitted to International Chapter.
- We are not aware of any violations relating to the filing of payroll tax returns or 1099 forms.

Based on our examination, the financial statements for West Virginia State/Provincial/District Chapter prepared from those records, reporting assets and fund balances at March 31, 2015, and revenue and expenditures for the year April 1, 2014 to March 31, 2015, present such items fairly, in all material respects.

Audit Committee of West Virginia State/Provincial/District Chapter

Signed: Jackie Auch

Chairman

Peggy Steorts
Donna M. Cochran

Date: April 11, 2015

**STATEMENT OF CASH FUND BALANCE
APRIL March1, 2014 - MARCH 31, 2015**

FUND	BALANCE March 31, 2014	RECEIPTS	DISBURSEMENTS	BALANCE March 31, 2015
GENERAL	\$37,250.48	\$73,985.05	-\$70,878.66	\$40,356.87
TOTALS	\$66,997.43	\$77,801.05	-\$71,028.66	\$73,769.82
TOTAL CHAPTER ASSETS				\$73,769.82

LOCATION OF CHECKING ACCOUNT: BC Bank, Philippi, WV 26416

NOTE: \$40,000.00 is invested in a CD at Bayer Heritage Federal Credit Union, New Martinsville, WV. 26155

**Conventions of International Chapter
And Chapters to Send Delegates**

2015	Indianapolis, Indiana	S, C, G, O
2017	Charlotte, North Carolina	AA, P, D, I
2019	Des Moines, Iowa	K, Z, L, U
2021	Oregon	Q, A, V, F
2023	Pittsburgh, Pennsylvania	M, W, N, R

ANNUAL REPORT OF TREASURER
TO
INTERNATIONAL CHAPTER P.E.O. SISTERHOOD

RECEIVED

March 1, 2015 – REPORT OF WEST VIRGINIA STATE CHAPTER

APR 03 2015

BY TREASURER
P.E.O.

NUMBER OF ACTIVE MEMBERS – 3/1/2015 965

I. International Chapter dues of \$26.00 per member
(includes \$6.00 for Cottey College) \$ 25,090.00

II. THE P.E.O. RECORD FEES

A. \$15.00 each for 58 members initiated
3/1/2014 to 2/28/2015 \$ 870.00

B. \$15.00 each for 3 members reinstated
3/1/2014 to 2/28/2015 \$ 45.00

III. Local Chapter Resource Fee (\$25/chapter, based on 26 chapters) \$ 650.00

IV. Liability Insurance, \$1.00 per chapter as of 3/1/2015 \$ 27.00
(# local chapters + one state chapter)

V. Directors & Officers Insurance Premium \$ 68.00

VI. Fidelity Bond Insurance \$ 150.00
Officers covered: 2-President and Treasurer

VII. TOTAL AMOUNT DUE INTERNATIONAL CHAPTER \$ 26,900.00

Approved by International Chapter and
released on

APR 13 2015

Date

Garry A. Boon

Treasurer, International Chapter

Rouena J. Baker
President, West Virginia State Chapter

Sheryl Lepro Ramsey
Treasurer, West Virginia State Chapter

**WEST VIRGINIA STATE CHAPTER
PROPOSED BUDGET 2015-2016**

	Adopted 2014-2015	Actual 2014-2015	Proposed 2015-2016
Chapters in State:	26	26	27
Number of Member:	954	954	965
Receipts:			
Dues - General Fund (\$17 per active member)	\$16,218.00	\$16,218.00	\$16,405.00
Interest - General Fund	\$135.00	\$58.11	\$60.00
Gifts to State Chapter	\$700.00	\$1,617.00	\$750.00
Miscellaneous	\$20.00	\$185.00	\$0.00
Total Receipts:	\$17,073.00	\$18,078.11	\$17,215.00
Transfer to International Convention Fund	\$1,908.00	\$3,816.00	\$3,860.00
Disbursements:			
<i>General Operating Fund</i>			
<i>Administrative</i>			
Computer/Software/Website	\$450.00	\$343.57	\$750.00
Fidelity Insurance Bond	\$150.00	\$150.00	\$150.00
Liability Insurance (Officer's/Liability)	\$97.00	\$95.00	\$95.00
Honorariums/Memorials	\$50.00	\$100.00	\$100.00
Past President's Pin	\$10.00	\$10.00	\$140.00
Assistant Treasurer	\$0.00	\$375.00	\$125.00
<i>State Officers</i>			
Printing/Copying	\$100.00	\$24.08	\$150.00
Postage	\$150.00	\$143.80	\$125.00
Supplies	\$100.00	\$117.49	\$150.00
Travel/Mileage/Tolls	\$50.00	\$357.25	\$250.00
<i>State Board Meeting Expenses</i>			
Supplies	\$0.00	\$0.00	\$0.00
Travel/Mileage/Tolls	\$350.00	\$373.24	\$375.00
Meals	\$150.00	\$87.11	\$100.00
Housing	\$300.00	\$347.80	\$350.00
Chapter Official Visits	\$1,000.00	\$1,183.42	\$1,000.00
Fall Workshop	\$200.00	\$74.35	\$75.00
New Chapter Organization	\$800.00	\$463.68	\$500.00
Committee Expenses	\$550.00	\$0.00	\$300.00
<i>State Convention</i>			
Hall Rental	\$2,500.00	\$3,000.00	\$2,000.00
Housing and Meals	\$3,800.00	\$2,627.34	\$2,987.00
Travel (Officers/Others)	\$500.00	\$262.06	\$960.00
Printing, Copying, Supplies	\$200.00	\$51.38	\$50.00
Time of Remembrance	\$50.00	\$86.00	\$65.00
Period of Instruction	\$25.00	\$0.00	\$25.00
Golden Girls	\$25.00	\$39.39	\$40.00
Printing and Mailing of Programs/Proceedings	\$700.00	\$633.32	\$700.00
Workshops	\$0.00	\$0.00	\$0.00
<i>State Board Seminars and Conferences</i>			
Cottey College Seminar	\$1,950.00	\$1,471.05	\$0.00
LEAD Conference	\$300.00	\$0.00	\$350.00
Regional Membership Summit	\$0.00	\$0.00	\$750.00
Total Disbursements:	\$16,465.00	\$16,232.33	\$16,522.00
Surplus or Deficit:	\$608.00	\$1,845.78	\$693.00
<i>International Convention Fund Disbursements</i>			
Travel/Mileage/Tolls	\$0.00	\$0.00	\$2,354.00
Meals	\$0.00	\$0.00	\$874.00
Housing	\$0.00	\$0.00	\$1,866.00
Registration	\$0.00	\$0.00	\$550.00
Badges/Folders/Supplies	\$0.00	\$150.00	\$150.00
Total Disbursements International Convention Fund	\$0.00	\$150.00	\$5,794.00

**MEMORIALS, HONORARIUMS AND SPECIAL GIFTS
TO INTERNATIONAL CHAPTER AND STATE PROJECTS**

APRIL 1, 2014 – MARCH 31, 2015

COTTEY COLLEGE - \$1,199.00

Ann Davis	Marilyn Pitcher	Chapter B	Chapter E	Sarabeth Harris
Chapter G	Angela Cipriani	Sue K. Moore	Sharon Bopp	Barbara Philips
Margaret Miller	Pamela Wilson	Denise Orem	Mary Gevas	Jill Modlin
Chapter O	Betty Stephens	Chapter Q	Judy Brand	Barbara Chakmakian
Elizabeth Johnson	Kay Lamb	Loretta Suitlas		

P.E.O. EDUCATIONAL LOAN FUND - \$683.00

Ellen Neidermeyer	Rebecca Wick	Carol Couch	Chapter A	Chapter P
Pamela Wilson	Paula McHenry	Chapter U	Mary Beth Whalen	Carol Burnside
Elizabeth Johnson	Lou Ella Lewis	Linda Rodgers	Barbara Criss	Jean Bonar
Loretta Suitlas				

P.E.O. INTERNATIONAL PEACE SCHOLARSHIP - \$868.00

Ellen Neidermeyer	Chapter B	Pamela Wilson	Chapter U	Carol Burnside
Lou Ella Lewis	Karen Davis	Judith Langkamer	Loretta Suitlas	

P.E.O. PROGRAM FOR CONTINUING EDUCATION - \$2,868.00

Margaret Chadwick	WV State Chapter	Chapter A	Elaine Abel	Katherine Heatherly
Marilyn Pitcher	Amy Williams	Ellen Neidermeyer	Joyce Hamilton	Jennifer Huffman
Chapter F	Diann Hayes	Chapter J	Rowena Baker	Shandi Nodurft
Marilyn Hart	Pamela Wilson	Emily Wilson	Carol Couch	Chapter N
Karen Brimhall	Ann Patterson	Ann Beck	Kathryn Waters	Carol Churchman
Linda Edwards	Irene Marks	Cindy Wilson	Jeanette Meriwether	Barbara Purks
Chapter O	Chapter P	Mary Reasor	Peggy Roberts	Juli Cramer
Betty Stephens	Judith Borger	Chapter Q	Jean Bruce	Chapter R
Carol Burnside	Marion Stemple	Chapter U	Elizabeth Johnson	Patricia Baker
Kathleen Baker-Gaynor	LeeAnn Gillilan	Constance Anderson	Lou Ella Lewis	Linda Rodgers
Chapter V	Jo Ann Talbott	Deborah Stout	Susan St. Jean	Judith Langkamer
Jean Bonar	Andrea Salatino	Paula Boram	Loretta Suitlas	Karen Cooper

P.E.O. SCHOLAR AWARDS - \$1,184.00

Carol Burnside	Karen Petermann	Terri Blake	Mary Lynn Shamblin	Betty Truman
Chapter B	Pamela Wilson	Carol Couch	Marietta Hartline	Chapter U
Patricia Baker	Kathleen Baker-Gaynor	Lou Ella Lewis	Linda Rodgers	Rae Sielen
Chapter W	Virginia Petersen	Loretta Suitlas		

P.E.O. STAR AWARD - \$1,009.00

Ellen Neidermeyer	Chapter C	Jennifer Huffman	Linda Bennett	Donna Gault
Chapter J	Pamela Wilson	Ann Beck	Kathryn Waters	Chapter N
Chapter Q	Chapter R	Karen Graham	Carol Burnside	Chapter U
Lou Ella Lewis	Linda Rodgers	Chapter W	Rebecca Daniel	Loretta Suitlas
Chapter AB				

RITA CARPER TERRY COTTEY COLLEGE SCHOLARSHIP FUND - \$620.00

Pamela Wilson	Chapter K	Denise Orem	Chapter O	Susan Kahl
Barbara Chakmakian	Chapter U	Helen Ruth Corder	Chapter Z	Judith Langkamer

**MEMORIALS, HONORARIUMS AND SPECIAL GIFTS
TO INTERNATIONAL CHAPTER AND STATE PROJECTS, continued**

APRIL 1, 2014 – MARCH 31, 2015

CHAPTER O WV MEMORIAL EDUCATIONAL SCHOLARSHIP - \$50.00

Chapter O

JENNIE BECHTOLD MEMORIAL FUND - \$20.00

Kathryn Waters

VIRGINIA STEALEY MEMORIAL FUND - \$100.00

Judith Borger Chapter Q

WEST VIRGINIA STATE GENERAL FUND - \$1572.00

Ann Davis	Karen Petermann	Charlotte Kidd	Susan Goode	Kathryn Foster
Marilyn Pitcher	Ellen Neidermeyer	Chapter B	Kathryn Snider	Margaret Spransey
Sue K. Moore	Elizabeth Prather	Pamela Wilson	Carol Couch	Emma Mercer
Ann Beck	Chapter L	Jill Modlin	Sara Irons	Chapter P
Judith Borger	Chapter Q	Chapter R	Chapter U	Eleanor Ratcliffe
Lou Ella Lewis	Linda Rodgers	Chapter X	Judith Langkamer	Jean Bonar
Loretta Suitlas	Paula Boram	Elizabeth Johnson		

**WEST VIRGINIA STATE CHAPTER
GIFT LIST SUMMARY
LOCAL CHAPTERS AND NONSPECIFIC/GROUPS
APRIL 1, 2014 – MARCH 31, 2015**

Chapter	Members	\$ per Member	State Chapter	Cottey College	ELF	IPS	PCE	PSA	STAR	P.E.O. Foun.	RCTCC	Chapter Total
A	41	\$68.66	\$40.00	\$205.00	\$325.00	\$325.00	\$660.00	\$935.00	\$325.00	0.00	0.00	\$2815.00
B	57	35.39	70.00	359.00	220.00	343.00	220.00	510.00	220.00	0.00	75.00	2017.00
C	32	9.38	0.00	0.00	0.00	0.00	250.00	0.00	50.00	0.00	0.00	300.00
D	43	26.28	100.00	150.00	150.00	150.00	200.00	100.00	150.00	0.00	130.00	1130.00
E	30	17.33	0.00	125.00	75.00	75.00	95.00	75.00	75.00	0.00	0.00	520.00
F	38	21.05	0.00	100.00	100.00	100.00	180.00	100.00	120.00	0.00	100.00	800.00
G	31	37.10	35.00	607.50	87.50	87.50	87.50	87.50	132.50	0.00	25.00	1150.00
H	24	31.94	0.00	100.00	100.00	166.66	100.00	100.00	100.00	0.00	100.00	766.66
I	39	25.64	0.00	0.00	200.00	500.00	100.00	100.00	100.00	0.00	0.00	1000.00
J	26	52.12	55.00	110.00	170.00	110.00	490.00	150.00	160.00	0.00	110.00	1355.00
K	28	22.02	25.00	50.00	50.00	166.77	125.00	50.00	50.00	50.00	50.00	616.67
L	42	11.79	110.00	180.00	0.00	0.00	50.00	0.00	125.00	20.00	10.00	495.00
M	24	20.83	0.00	0.00	100.00	100.00	100.00	100.00	100.00	0.00	0.00	500.00
N	34	43.38	0.00	175.00	162.50	150.00	542.50	170.00	200.00	0.00	75.00	1475.00
O	83	24.10	125.00	300.00	225.00	225.00	275.00	225.00	225.00	300.00	100.00	2000.00
P	53	23.11	100.00	0.00	219.00	207.00	284.50	207.00	207.00	0.00	0.00	1225.00
Q	42	81.19	275.00	350.00	375.00	350.00	600.00	350.00	400.00	300.00	410.00	3410.00
R	47	83.83	75.00	690.00	600.00	600.00	675.00	600.00	700.00	0.00	0.00	3940.00
S	33	30.28	0.00	187.50	50.00	50.00	90.00	50.00	50.00	321.85	200.00	999.35
U	30	54.67	95.00	0.00	240.00	600.00	245.00	180.00	180.00	0.00	100.00	1640.00
V	47	37.47	117.00	125.00	243.00	170.00	583.00	214.00	209.00	0.00	100.00	1761.00
W	49	48.47	0.00	300.00	100.00	350.00	500.00	625.00	400.00	0.00	100.00	2375.00
X	28	33.93	25.00	125.00	200.00	125.00	225.00	125.00	125.00	0.00	0.00	950.00
Z	25	56.40	30.00	100.00	100.00	120.00	200.00	500.00	200.00	0.00	160.00	1410.00
AA	20	52.08	0.00	175.00	100.00	266.60	100.00	100.00	100.00	200.00	0.00	1041.67
AB	19	53.95	95.00	125.00	135.00	125.00	270.00	125.00	150.00	0.00	0.00	1025.00
TOTALS	965		\$1372.00	\$4639.00	\$4327.50	\$5462.50	\$7247.50	\$5778.50	\$4853.50	\$1191.85	\$1845.00	\$36,717.35

Chapter Eternal
West Virginia State Chapter



Entered 02/28/2014 through 03/01/2015

Chapter	Name	Status	Date of Death
A Buckhannon	Dorothy Short	TA	08/13/2014
B Morgantown	Emma Lou Demory	TA	06/11/2014
	Elaine S Hutchison	TA	04/26/2014
	Peggy Isaack	TA	06/30/2014
C Philippi	Betty Luff	TA	08/23/2014
	Leah Richards	TI	06/03/2014
F Lewisburg	Wilda B Van Metre	TA	04/30/2014
	Virginia N Warren	TA	12/06/2014
I Huntington	Mary Lou Ohl	TA	05/12/2014
L Parkersburg	Hortense H Butler	TA	03/07/2014
M Huntington	Laura Ann Dexter	TA	10/15/2014
	Margie H Leap	TI	02/28/2014
	Charlene F Sizemore	TI	10/15/2014
P Morgantown	Dorene Nina Rogers	TI	03/05/2014
Q Parkersburg	Thelma L Mc Pherson	TA	09/01/2014
	Agnes M Wilson	TA	04/07/2014
R Fairmont	Betty M Facemire	TA	01/11/2015
	Louise Gouzd	TA	05/25/2014
	Martha Law	TA	10/26/2014
S Martinsburg	Lillian M. Green	TI	03/11/2014
	Elizabeth Pate Smith	TI	01/15/2015
U New Martinsville	Kaye Forbes	TA	06/17/2014
	Helen Herrick	TI	10/20/2014
	Eleanor Ratcliffe	TA	10/10/2014
V Lewisburg	Sara George	TI	10/22/2014
	Margaret T. Schmidt	TA	01/22/2015
	Elizabeth J Scott	TA	09/03/2014

2015 West Virginia State Chapter Official Visits

The Organizer or her proxy will visit each chapter every two years. The purpose of the visit is to work with chapters to preserve the traditions of the P.E.O. Sisterhood, impart new information, answer questions and resolve any issues.

Chapters will attend Fall Workshop one year and have their Official Visit the next year. Chapters have been divided into two groups:

- North: A, B, C, D, J, N, P, R, S, U, W, X, AB, and AC
- South: E, F, G, H, I, K, L, M, O, Q, V, Z, and AA

Fall 2015 Schedule:

Organizer Sheryl Ramsey will visit:

- Chapter AC, Bridgeport – Tuesday, August 11 (7:00 p.m.) Judy Brand
- Chapter K, South Charleston – Monday, August 17 (10:00 a.m.) Jeannie Plumley
- Chapter I, Huntington – Monday, September 14 (10:00 a.m.) Kay Jennings
- Chapter AA, Charleston - Monday, September 14 (5:15 p.m.) Mary Jo Hendricks
- Chapter O, Lewisburg – Friday, November 6 or December 4 (10:00 a.m.) Judy Long
- Chapter M, Huntington – Monday, September 21 (1:00 p.m.) Kathy Reese
- Chapter E, Huntington – Monday, September 21 (7:30 p.m.) Melanie Herr
- Chapter L, Parkersburg – Tuesday, September 22 (10:00 a.m.) Ann Beck
- Chapter Z, Parkersburg – Tuesday, September 22 (3:30 p.m.) Mary Ellen Manzo
- Chapter H, Charleston - Tuesday, October 6 (10:00 a.m.) Jeanie Lyons
- Chapter V, Lewisburg – Tuesday, October 6 (7:00 p.m.) Sue Massey
- Chapter F, Lewisburg – Wednesday, October 7 (4:00 p.m.) Teresa Bostic (tentative)
- Chapter AB, Weirton – Monday, October 26 (5:45 p.m.) Paula Boram

Vice President Rebecca Daniel will visit:

- Chapter G, Parkersburg – Thursday, September 10 (1:30 p.m.) Barbara Philips
- Chapter Q, Parkersburg – Tuesday, October 6 (11:30 a.m.) Cathy Freed

WEST VIRGINIA STATE CHAPTER, P.E.O. SISTERHOOD

APRIL 24-25, 2015

PROCEEDINGS

Prior to the first meeting of convention, the following events took place on Friday morning:

- Time of Remembrance – 11:00 a.m.
- Celebration Luncheon – 11:45 a.m.

MINUTES

Friday, April 24, 2015

The 53rd Annual Convention of West Virginia State Chapter of the P.E.O. Sisterhood convened at 1:48 p.m. on Friday, April 24 at the Downtown Marriott Hotel in Charleston, WV. Chapters E and K served as hostesses.

Music was played during the processional of the past state presidents, Representative of International Chapter, and the executive board.

The meeting was called to order by President Rowena Baker, Chapter J, at 1:48 p.m.

Ann Patterson, Chapter K, delivered the invocation.

Kathy Reese, Chapter M, led the Pledge of Allegiance, after which Linda Cowan, Chapter AB, led the singing of “O Canada” and the “Star Spangled Banner”.

The president welcomed all on behalf of the Executive Board of West Virginia State Chapter. Rowena Baker then introduced the co-chairmen of the convention: Pamela McCoy, Chapter E, and Karen Brimhall, Chapter K. Patricia Jarvis, Chapter K, extended greetings from Chapters E and K. Judy Borger, Chapter Q, PSP, responded to the welcome.

The president then made remarks of appreciation to those who coordinated and participated in events held earlier in the day:

She thanked Carol Burnside, Vice President, for a lovely Time of Remembrance. She also thanked Carol Burnside for the recognition pins she made for each chapter delegate.

She thanked Juli Cramer, Secretary, for the wonderful Celebration Luncheon program and for honoring the following Golden Girls: Anne Moore, Chapter S; Sarah Wallace, Chapter A; Kay Freeman, Chapter C; Jane Tyler, Chapter D; and Esther Weeks, Chapter J.

She thanked Sheryl Ramsey, Treasurer, for honoring the following anniversary chapters: Chapter R (40 years), Chapter Q (40 years), Chapter L (50 years), Chapter D (80 years), and Chapter A (100 years). Chapter A was again honored as everyone sang Happy Birthday.

Head Guard Liz Prather, Chapter J, gave the report of the guards.

The first credentials report was given by chairman Kay Lamb, Chapter AA, PSP, who first presented the other members of the committee: Alice Abernethy, Chapter AA, and Barbara Hopta, Chapter AA.

Kay Lamb, Credentials Chairman, reported 76 members of convention entitled to vote. On behalf of the committee, Kay Lamb moved the report be adopted. There being a majority in the affirmative, the report was adopted.

The president gave special recognition to those sisters in attendance who had been initiated since March 2014, as well as those sisters who were first-time convention attendees.

A quorum being present, the president declared the 53rd convention of West Virginia State Chapter opened in due form and ready for the transaction of business.

Linda Cowan led the singing of the Opening Ode, followed by the reciting of the Objects and Aims, led by Kelly Dlugos, Chapter W.

Carol Couch, Chapter J, PSP, gave the devotions.

President Rowena Baker introduced and welcomed Lucinda “Cindy” Jensen as the Representative of International Chapter.

Jean Bonar, Chapter AB, PSP, introduced the 14 past presidents in attendance. President Rowena Baker asked Secretary Juli Cramer to send greetings to those past state presidents not in attendance.

President Rowena Baker introduced the members of the executive board: Vice President Carol Burnside, Chapter U; Organizer Rebecca Daniel, Chapter Z; Treasurer Sheryl Ramsey, Chapter B; and Secretary Juli Cramer, Chapter Q. She then introduced and thanked the chairmen of all Standing Committees:

Amendments and Recommendations	Mary Beth Whalen, U
Finance	Judy Brand, AC
Historian	Linda Proudfoot, C
Membership	Barbara Bennett, AC
Unaffiliate	Kelly Dlugos, W
Technology	Paula Boram, AB, PSP

Musicians recognized were Barbara Daly, Chapter U, pianist, and Linda Cowen, Chapter AB, song leader.

The president then introduced her two pages: Tara Merritt, her daughter, Chapter CM/PA and Jan Haberman, Chapter FJ/OH.

Guests from other state chapters were recognized.

Juli Cramer moved that the rules of convention, as printed in the program, be adopted. The motion was seconded and adopted. Rule #12 was noted and explained.

Juli Cramer moved the adoption of the printed program with four necessary changes. The motion was seconded and adopted.

The president announced that the minutes of the meetings would not be read in convention, but would be printed in the Proceedings following approval by the appointed committee. The members of the Committee to Approve the Minutes of Convention were introduced and thanked for assisting the secretary with the minutes: Judy Langkamer, Chapter Z, PSP, Chairman; Becky Mattern, Chapter D; and Jeanie Lyons, Chapter H.

The president announced that Cindy Jensen, Representative of International Chapter, would serve as convention parliamentarian.

The president suspended Rule #12 during the next item of business.

President Rowena Baker recognized organizer Rebecca Daniel and members of Chapter AC, Bridgeport, organized March 22, 2015. Rebecca Daniel moved that a charter be granted to Chapter AC. The motion was seconded and adopted.

Rebecca Daniel presented the charter and Judy Brand, president of the new chapter, presented brief remarks. Cindy Jensen, Representative of International Chapter, extended a welcome to the new chapter. The president also welcomed the new chapter. Chapter AB members made a welcoming presentation to Chapter AC. The new chapter's delegates were escorted to their seats in convention.

The president announced that Rule #12 was back in effect and photographs were not allowed.

Juli Cramer read a letter from Maria Baseggio, President of International Chapter of the P.E.O. Sisterhood.

Rebecca Daniel presented her 'Magical Moment'.

Following the introduction by President Rowena Baker, the Representative of International Chapter Cindy Jensen presented the keynote address titled "Growing in the Light of Our Star". Cindy Jensen is a member of Chapter FZ/OR and is serving her fourth year of a six year term on the Program for Continuing Education Board of Trustees. The president thanked her for her inspiring message and then asked those present to offer a West Virginia tribute to Cindy Jensen by singing "The West Virginia Hills".

Linda Rodgers, Chapter V, PSP, Nominating Committee Chairman, introduced her committee: Susie Cvechko, Chapter C; and Jennifer Huffman, Chapter F; and gave the report of the Nominating Committee. The nominees were given as follows:

President: Carol Burnside

Vice President: Rebecca Daniel

Organizer: Sheryl Ramsey

Treasurer: Juli Cramer

Secretary: Kelly Dlugos

The president thanked the committee for its work.

The next order of business was election of officers.

There being no further nominations from the floor, the nominations were declared closed. There being no objection, the written ballot was dispensed with and a voice vote was taken. The entire slate as presented was elected as officers of West Virginia State Chapter for the ensuing year.

The president announced the installation of new officers would take place during the business session on Saturday, April 25th.

The next order of business was election of delegates to Convention of International Chapter. There being no objection, the list of nominees was not read. Juli Cramer moved that the members whose names are on the list of nominees be elected delegates from West Virginia State Chapter to the 2015 Convention of International Chapter. The motion was seconded and adopted.

The secretary read the names of past state presidents entitled to meals and housing at Convention of International Chapter. They are: Linda Rodgers, Chapter V; Rowena Baker, Chapter J; Jean Bonar, Chapter AB; and Caryol Longenecker, Chapter P.

The report of the Amendments and Recommendations Committee was given by committee member Ellen Spears, Chapter X. The president recognized the other members of the committee: Chairman Mary Beth Whalen, and Linda Rodgers, PSP. Mary Beth Whalen was unable to attend convention. Ellen Spears stated that the proposed amendments to our state bylaws were circulated to the members of convention in February and will be voted upon during Saturday's business session.

Carol Burnside presented her 'Magical Moment'.

Linda Proudfoot, Chapter C, State Historian, presented her report. (Reports, p. 40) The president thanked Linda Proudfoot for all she has done to record the activities of West Virginia P.E.O.s. She encouraged the delegates to take some of the report's ideas back to their chapters.

President Rowena Baker called attention to the copy of the budget (Reports p. 49) and audit (Reports p. 46) provided to each member of convention. She introduced the Finance Committee Chairman Judy Brand, who introduced the other members of her committee: Shandi Nodurft, Chapter J and Elizabeth Higginbotham, Chapter F. Judy Brand also introduced the Audit Committee: Donna Corbin, Chapter R; Peg Steorts, Chapter AC; and Vicki Auch, Chapter W. The chairman presented the finance committee's report, (Reports p. 45) including information regarding review of accounts, study of audit, preparation of budget and recommendation for surplus funds.

The chairman moved the adoption of the report. By general consent, the vote was divided into three parts and a majority voted in favor of each of the following:

- (1) adoption of the 2015 – 2016 budget,
- (2) transfer of \$3860.00 (\$4 per member) to the International Convention Fund and \$1845.78 in surplus funds to the General Revenue Fund.
- (3) the remainder of the report.

The President stated that the adoption of the report approved the report of the treasurer.

The president thanked the members of the Finance Committee for their careful attention to the financial details of the West Virginia State Chapter this past year.

Barbara Bennett, Membership Committee Chairman, presented her report after introducing the members of the committee: Elizabeth Johnson, Chapter V; and Marsha Klusmeyer, Chapter AA. (Reports, p. 42)

Kelly Dlugos, Unaffiliate Chairman, presented her report. (Reports, p. 41)

By general consent, the Annual Report of Membership of Disbanded Chapters T and Y was not read but will be included in the Proceedings of Convention.

The president announced that Annual Reports of the West Virginia State Officers, the International Project Funds and Cottey College reports, State Membership report, Technology Chair report, The Rita Carper Terry College Scholarship Fund report, State Membership Chair report and the Unaffiliate Chair report could be found in the delegates' packets and will be filed with the secretary to be included in the proceedings of convention.

Linda Cowan and Barb Daly, Chapter U, led in the singing of 'Special Stars'.

Organizer Rebecca Daniel presented the Period of Instruction entitled "Reflections on Our Printed Words". She was assisted by Chapter Z sisters: Judy Langkamer, Gwen Bush and Wende Williams. The president suspended Rule #12 during the Period of Instruction. The president thanked Rebecca Daniel for her educational moment.

The president announced that Rule #12 was back in effect.

Sheryl Ramsey presented her 'Magical Moment'.

The president announced that Question Box questions submitted to Rebecca Daniel, Organizer, prior to convention will be answered by Rebecca Daniel and Cindy Jensen during the Saturday business session.

The president suspended Rule #12 during the next item of business.

The president directed everyone's attention to a 'bus' coming into the room. Carol Burnside, aka 'the bus', was reminding everyone to reserve a seat on the P.E.O. bus to International Convention. The president also reminded anyone attending International Convention as either a delegate or visitor to meet with Carol Burnside after the banquet in the general meeting room.

The president announced that Rule #12 was back in effect and photographs were not allowed.

Announcements were made by the president Rowena Baker and convention chairman Karen Brimhall.

The president declared convention in adjournment at 4:25 p.m. until Saturday at 8:45 a.m. She announced that special music would begin at 8:30 a.m.

ADJOURNMENT

While convention was in adjournment, the following events took place on Friday:

- Meeting of the Past State Presidents – Immediately following convention
- The President’s Love and Magic Banquet – 6:30 p.m.:
 - Letters were read from two project recipients. One received a STAR scholarship and one received both a PCE grant and an ELF loan.
 - International Representative Cindy Jensen gave a report on the projects, and then presented Partners in Peace certificates and PSA Laureate Chapter certificates.
 - President Rowena Baker announced Chapter B had received a STAR recipient.
 - Gene Haberman, a special friend of Rowena, spoke on behalf of the BILs.
- Meeting for Convention of International Chapter – Delegates and Visitors - Immediately following the banquet.

SECOND MEETING

Saturday Morning, April 25, 2015

President Rowena Baker called the second meeting of the 53rd Convention of West Virginia State Chapter to order at 8:50 a.m.

The president introduced the ‘Loving and Magical’ Executive Board.

Head Guard Liz Prather gave the report of the guards. President Rowena Baker then introduced each of the guards all from Chapter J: Liz Prather, head guard; Jeanie Deem, Marilyn Hart, Shandi Nodurft, and Bettie Steele.

Kay Lamb, Credentials Chairman, reported 76 members of convention entitled to vote. The president thanked Kay Lamb and her committee for their work during convention.

Sheryl Ramsey gave the report of Love Gifts received: \$6395.00.

Linda Cowan and Barb Daly led in the singing of ‘Love and Magic’.

Cindy Jensen, Representative of International Chapter, shared news from International Chapter:

- Use of the new form – Notice of Member in Your Area.
- Watch the website for guidelines for social media.
- Opening ceremonies at International Convention can be watched live online.
- Updates on projects and the membership initiative.

Dortha Williamson, Chapter E, Registration Committee Chairman, gave the following report:

115 Number of visitors to convention

20 Number of BILs in attendance

135 Total

The president thanked Dortha Williamson and her committee.

Juli Cramer presented her 'Magical Moment'.

In preparation for the presentation of amendments to the Bylaws and Standing Rules of West Virginia State Chapter, the president requested all members of convention to be in assigned seats and asked visitors to leave one vacant row behind the delegates. She instructed the convention in the procedure for presentation of amendments and voting. She announced that adopted amendments would take effect at the close of convention and as specified in the Bylaws and Standing Rules of West Virginia State Chapter.

The report of the Amendments and Recommendations Committee was given by committee member Ellen Spears.

A & R committee member Ellen Spears presented the 2015 proposed amendments to the Bylaws of West Virginia State Chapter. Page numbers refer to the 2014 Bylaws and Standing Rules.

1. Submitted by the Executive Board of West Virginia State Chapter

(page BL-1) Amend Article I, Section 2, by striking out sentence 1 and inserting a new sentence 1 as follows:

The convention of West Virginia State Chapter shall be held during the last weekend in April.

- The amendment was **adopted**.

2. Submitted by the Executive Board of West Virginia State Chapter

(page BL-5) Amend Article V, Section 4, by striking out subsection C and inserting a new subsection C as follows:

C. Expenses of the state organizer and proxies by documentation of mileage must be submitted within three (3) months after being incurred. If requested, an advance sum of up to two-hundred dollars (\$200.00) can be paid to state organizer to be substantiated by later documentation.

- The amendment was **adopted**.

3. Submitted by the Executive Board of West Virginia State Chapter

(page BL-6) Amend Article VI, Section 1, subsection B, by striking out the words "before mailing

to local chapters” and inserting the words “prior to distribution” so that if adopted the subsection would read:

B. Shall prepare and present proposed amendments to the Study and Research Committee of International Chapter for review prior to distribution.

- The amendment was **adopted**.

4. Submitted by the Executive Board of West Virginia State Chapter

(page BL-8) Amend Article VII, Section 3, by inserting the words “and expenses” following the word “salary” so that if adopted the section would read:

SECTION 3. REMUNERATION. The amount of salary and expenses to be paid to an assistant treasurer shall be determined by the executive board and the Finance Committee and shall be paid in a manner agreeable to the employee and the Finance Committee.

- The amendment was **adopted**.

5. Submitted by the Executive Board of West Virginia State Chapter

(page BL-9) Amend Article X, by striking out Section 3.

- The amendment was **adopted**.

6. Submitted by the Executive Board of West Virginia State Chapter

(page BL-10) Amend Standing Rule 3, by adding new paragraphs 2 and 3 as follows:

All circulation of advertising for sales of raffles must have prior approval of the executive board. (See Policy Section of IOLC).

The chapter bears the responsibility to research and follow all applicable local and West Virginia State gambling and tax laws and provide proof of such to the executive board prior to the date of the event.

- The amendment was **adopted**.

7. Submitted by the Executive Board of West Virginia State Chapter

(page BL-10) Amend Standing Rules, by striking out Standing Rule 5 and adding a new Standing Rule 5 as follows:

5. *All chapter contributions to P.E.O. projects shall be made payable to the West Virginia State Chapter, P.E.O. Sisterhood and sent to the state treasurer. All contributions must be accompanied by a gift transmittal form to designate the project.*

All contributions from individuals to P.E.O. projects shall be made payable to the project: P.E.O. Program for Continuing Education, P.E.O. Educational Loan Fund, P.E.O. International Peace Scholarship, P.E.O. Scholar Awards, and P.E.O. STAR Scholarship. Contributions must be sent with the Individual Donation Form, found on the P.E.O. International website and sent to: P.E.O. Executive Office, Treasurer's Department, 3700 Grand Avenue, Des Moines, IA 50312.

Contributions to Cottey College shall be sent to: Institutional Advancement, Cottey College, 1000 West Austin, Nevada, MO 64772.

- The amendment was **adopted**.

8. Submitted by the Executive Board of West Virginia State Chapter

(page BL-10) Amend Standing Rule 7, by striking out paragraph 2.

The amendment was **adopted**.

At the direction of the A&R Committee, the A&R chairman moved the adoption of the following resolution:

Resolved, That the 2015-2106 Executive Board of West Virginia State Chapter be authorized to correct article and section designations, punctuation and cross-references and to make such other technical and conforming changes as may be necessary to reflect the intent of West Virginia State Chapter.

- The resolution was **adopted**

The president thanked the members of the A & R Committee for their diligence and hard work.

International Representative Cindy Jensen and Organizer Rebecca Daniel conducted the Question and Answer period and answered questions submitted prior to the convention. The president thanked them for their answers.

The president introduced her tellers: Sam Bethune, Chapter Q; Libby Johnson, Chapter V; Pamela Wilson, Chapter J; and Jane Johnson, Chapter A.

Rowena Baker presented her 'Magical Moment'.

President Rowena Baker thanked the chapters that had presented displays at this year's convention and asked Cindy Jensen to assist in drawing names of chapters who would prepare displays for the 2016 Convention.

Cotley College.....	Chapter AA
Program for Continuing Education.....	Chapter S
Educational Loan Fund.....	Chapter I
International Peace Scholarship.....	Chapter AC
Scholar Awards.....	Chapter P
STAR Scholarship.....	Chapter V

President Rowena Baker recognized Hostess Chapters E and K and thanked them for their outstanding planning, and organizing. The president also thanked the executive board, committee chairs and their committees as well as the advisers to the projects. She also thanked Cindy Jensen for sharing her knowledge with us all. The president thanked her sisters in Chapter J and her two pages.

President Rowena Baker made her closing remarks to convention.

The next order of business was the installation of officers.

Juli Cramer called the roll of the newly elected officers of West Virginia State Chapter.

President Rowena Baker instructed page Tara Merritt to please escort the newly elected secretary, Kelly Dlugos to the dais.

The president suspended Rule #12 so pictures could be taken.

Cindy Jensen, Representative of International Chapter, installed the officers: President Carol Burnside, Vice President Rebecca Daniel, Organizer Sheryl Ramsey, Treasurer Juli Cramer, and Secretary Kelly Dlugos.

Carol Burnside, newly elected West Virginia State President, accepted the gavel and asked the Representative of International Chapter to present the past state president credentials to Rowena Baker. Kathy Snider, Chapter AC, PSP, presented the past state president's pin to Rowena Baker, and Paula Boram, Chapter AB, PSP, escorted her to her seat with the other past state presidents. Gifts were presented to Rowena Baker by her sisters in Chapter J. Gifts were presented to both Rowena Baker and Cindy Jensen by the hostess chapters.

West Virginia State President Carol Burnside gave her incoming remarks and announced her theme: "Radiate All Light Possible".

Evaluation forms were completed.

An invitation to the 2016 Convention of West Virginia State Chapter to be held in Elkins on April 29-30, 2016, was extended by Hostess Chapters A and X.

Genie Clements, Chapter U, accepted the invitation to the 2016 state convention on behalf of President Carol Burnside.

The president announced that Rule #12 was back in effect and photographs were not allowed.

Representative of International Chapter Cindy Jensen gave a few closing remarks. The president thanked her for being such an inspiration to all of us and a special help to the board.

There was no unfinished business.

The president announced that the Proceedings of this convention would be sent electronically to each local chapter president and past state presidents. They will also be posted on the West Virginia State website.

President Carol Burnside announced committee appointments, which had been approved by the newly elected executive board. She had the pages distribute copies of the committee assignments to the delegates. She announced that the committee assignments would be sent electronically to each local chapter president and past state presidents. They will also be posted on the West Virginia State website.

Convention Chairman Karen Brimhall reminded convention participants to complete their evaluation forms so future hostess chapters could use them in planning conventions.

After the president gave the benediction, the 53rd Annual Convention of West Virginia State Chapter, P.E.O. Sisterhood was closed at 10:48 a.m.

Juli Cramer

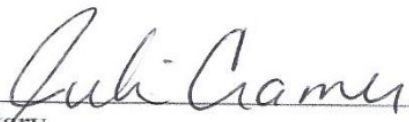
Secretary

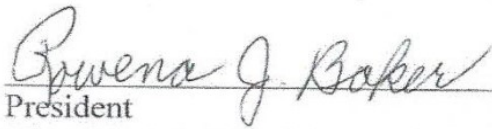
Convention delegates and visitors were dismissed following the recessional of the executive board, Representative of International Chapter, and past presidents. A receiving line for newly elected officers, immediate past president and the Representative of International Chapter was formed in the lobby.

CERTIFICATION OF MINUTES AND APPROVAL OF PROCEEDING

I, Juli Cramer, secretary of West Virginia State Chapter of the P.E.O. Sisterhood, do hereby certify that the foregoing record is a correct copy of Proceedings of State/Provincial/District Chapter assembled in Charleston, West Virginia on April 24-25, 2105.

Witness my hand and seal of West Virginia State Chapter, P.E.O. Sisterhood at Charleston, West Virginia, this 25th day of April 2015.


Secretary
West Virginia State Chapter, P.E.O. Sisterhood


President
West Virginia State Chapter, P.E.O. Sisterhood

The minutes of convention were read and approved by the Committee to Approve Minutes on April 29, 2015.

Judy Langkamer, Z, PSP, Chairman

Becky Mattern, D

Jeanie Lyons, H



Credentials Report Form

Notes: The report can be adjusted appropriately for your own s/p/d chapter. Additional rows for committee chairmen and/or committee members may be inserted as needed.

If there have been no changes, only the total number of members of convention is stated; no motion or vote is required. If there have been changes, the chairman reads the entire report and moves for its adoption.

	Meeting 1	Meeting 2
Number of chapters in <i>West Virginia</i>	27	27
Number of chapters with delegates necessary to establish quorum (majority)	14	14
Number of chapters represented in convention	27	27
Number of local chapter delegates ²	54	54
<i>West Virginia State</i> Chapter Officers	5	5
Past Presidents of <i>West Virginia State</i> Chapter ³	12 (14)* 15 (12)	12
Resident Past Presidents of International Chapter	—	—
Chairman of Amendments and Recommendations	1	1
Chairman of Finance	1	1
Chairman of Membership Committee	1	1
Unaffiliate Chairman	1	1
Historian	1	1
Chairman of Nominating Committee (counted as PSP)	0	0
Chairman of Technology (counted as PSP)	0	0
Chairman of Rita Carper Terry Cottey College Scholarship Fund (counted as state officer)	0	0
TOTAL MEMBERS OF CONVENTION	76	76

Chairman: Kay Lamb

Grace Sherman
Barbara Hopta

* 14 PSPs present;
2 counted as
delegates

Love Gifts Convention 2015

Donor:	<i>In Memory (M) or In Honor of:</i>	Donor:	<i>In Memory (M) or In Honor of:</i>
Cottey College			
Carol Burnside, U	<i>Barbara Chakmakian, S</i>	Denise Orem, L	<i>Ann Beck, L, PSP</i>
Carol Burnside, U	<i>Jane Johnson, A</i>	Denise Orem, L	<i>Linda McCormick, L</i>
Carol Burnside, U	<i>(M) Eleanor Ratcliffe, U, PSP</i>	Denise Orem, L	<i>Mary Ann Osborne, L</i>
Carol Burnside, U	<i>Linda Rodgers, V, PSP</i>	Denise Orem, L	<i>Judy Langkamer, Z, PSP</i>
Carol Burnside, U	<i>Sarabeth Harris, G</i>	Denise Orem, L	<i>(M) Jennie Bechtold, L, PSP</i>
Judy Brand, AC	<i>Peg Steorts, AC</i>	Denise Orem, L	<i>(M) Demetra Varnes, L</i>
Judy Brand, AC	<i>Sheryl Ramsey, B</i>	Loretta Suitlas, AB	<i>(M) Betty Luff</i>
Judy Brand, AC	<i>(M) Martha Law</i>	Sue Moore, G	<i>Barbara Philips, G</i>
Kay Lamb, AA	<i>Chapter AA</i>	Sue Moore, G	<i>Donna Gault,</i>
Peg Steorts, AC	<i>Judy Brand, Ch AC president</i>	Sue Moore, G	<i>Judith Smith</i>
Peg Steorts, AC	<i>Martha Law</i>	Judy Borger, Q	<i>Chapter Q Sisters</i>
Linda Feola, A	<i>Jane Johnson, A</i>	Anonymus	<i>Barbara Philips, Ch. G Pres.</i>
Chapter AC	<i>Judy Brand, Ch AC president</i>	Chapter G	<i>Barbara Philips, Ch. G Pres.</i>
Chapter B	<i>Sheryl Ramsey, B</i>	Chapter AC	<i>Judy Brand, Ch AC president</i>
Denise Orem, L	<i>Mary Gevas, L</i>	Chapter B	<i>Sheryl Ramsey, B</i>
Denise Orem, L	<i>Sally Morgan, L</i>	Mary Gevas	<i>Margie Oliver</i>
Mary Gevas	<i>Linda McCormick</i>	Mary Gevas	<i>Linda Bennett</i>
Mary Gevas	<i>Judy Langkamer</i>	Mary Gevas	<i>Jane Johnson</i>
Mary Gevas	<i>(M) Jennie Bechtold</i>	Mary Gevas	<i>Margie Miller</i>
Mary Gevas	<i>Denise Orem</i>	Mary Gevas	<i>(M) Hortense Butler</i>
Ruth Corder	<i>(M) Phyllis Collins</i>	Caryol Longenecker, PSP	<i>(M) Betty Lee Luff, PSP</i>
Barbara Chakmakian	<i>Jane Tyler</i>	Barbara Chakmakian	<i>Sarah Wallace</i>
Barbara Chakmakian	<i>Kay Freeman</i>	Barbara Chakmakian	<i>Ester Weeks</i>
Barbara Phillips	<i>Pam Hess</i>	Barbara Phillips	<i>Anita Maxwell</i>
Barbara Phillips	<i>Mary Sue Broadwater</i>	Barbara Phillips	<i>Sarabeth Harris</i>
Claudia Sweger	<i>Mary Jean Bonar</i>	Barbara Phillips	<i>(M) Dianne Anderson</i>
Barbara Phillips	<i>Carol Burnside, U</i>	Barbara Phillips	<i>Rebecca Daniel, Z</i>
Barbara Phillips	<i>Juli Cramer</i>	Barbara Phillips	<i>Lynn Dowler</i>
Barbara Phillips	<i>Donna Gault</i>	Barbara Phillips	<i>Mary Slater</i>
Barbara Phillips	<i>Sharon Bopp</i>	Barbara Phillips	<i>Marilyn Perry</i>
Barbara Phillips	<i>Margie Miller</i>	Barbara Phillips	<i>Valerie Roberts</i>
Barbara Phillips	<i>Charlotte Bee</i>	Barbara Phillips	<i>Sue Moore</i>
Total Amount: \$1,595.00			
Educational Loan Fund (ELF)			
Carol Burnside, U	<i>Paula Boram, AB,PSP</i>	Carol Burnside, U	<i>Tay Petrie, O</i>
Carol Burnside, U	<i>Paula Rodgers, AB</i>	Ellen M. Freer, H	<i>Ann Hinshaw, H</i>
Carol Burnside, U	<i>Becky Daniel, Z</i>	Margaret Spransy, G	<i>Marilyn Perry, G</i>
Carol Burnside, U	<i>Liz Higginbotham, F</i>	Lotetta Suitlas, AB	<i>(M) Martha Robinson</i>
Carol Burnside, U	<i>Gwen Bush, Z</i>	Chapter Z	<i>(M) Roberta Rising</i>
Carol Burnside, U	<i>Genie Clements, U</i>	Patricia Antal	<i>(M) Martha Robinson, N</i>
Elizabeth M Johnson	<i>Sue Massey</i>	Elizabeth M Johnson	<i>Chapter V</i>
Total Amount: \$310.00			
International Peace Scholarship			
Carol Burnside, U	<i>Kathy Snider, AC,PSP</i>	Carol Burnside, U	<i>Jodie Hart, X</i>
Carol Burnside, U	<i>Ann Hinshaw, H</i>	Loretta Suitlas, AB	<i>Chapter AD, South Carolina</i>

Carol Burnside, U	<i>Karen "Lynne" Hicks, P</i>	Diana Steed, A	<i>Mary Lynn Shamblin</i>
Carol Burnside, U	<i>Ann Paull, N</i>	Ellen Neidermeyer, B, PSP	<i>(M) Elaine Hutchison, B</i>
Carol Burnside, U	<i>Barb Daly, U</i>	Ellen Neidermeyer, B, PSP	<i>Chapter B Sisters</i>
Total Amount: \$145.00			
Program for Continuing Education (PCE)			
Maudie Karickhoff, E		Juli Cramer, Q	<i>Chapter Q</i>
Chapter J	<i>(M) Eleanor Radcliffe, U, PSP</i>	Juli Cramer, Q	<i>WV State Board</i>
Chapter J	<i>Esther Weeks</i>	Carol Couch, J	<i>(M) Eleanor Ratcliffe, U, PSP</i>
Margaret Chadwick, PSP	<i>Rowena Baker, J</i>	Carol Couch, J	<i>Rowena Baker, J</i>
Susan St. Jean, Z	<i>Judy Borger, Q, PSP</i>	Sally Morgan, L	<i>Ann Beck, L, PSP</i>
Susan St. Jean, Z	<i>Judy Langkamer, Z, PSP</i>	Sally Morgan, L	<i>Juli Bedilion, L</i>
Susan St. Jean, Z	<i>Becky Daniel, Z</i>	Sally Morgan, L	<i>Bobbie Bell</i>
Susan St. Jean, Z	<i>Mary Ellen Manzo, Z</i>	Sally Morgan, L	<i>Judy Ery</i>
Carol Burnside, U	<i>Rowena Baker, J</i>	Judy Borger, Q	<i>WV PSP's</i>
Carol Burnside, U	<i>Judy Langkamer, Z, PSP</i>	Judy Langkamer, Z	<i>Mary Gevas, L</i>
Carol Burnside, U	<i>Marsha Klusmeyer, AA</i>	Judy Langkamer, Z	<i>Chapter A's 100th Anniv</i>
Carol Burnside, U	<i>Laura Wills, O</i>	Judy Langkamer, Z	<i>Marilyn Pitcher, A</i>
Carol Burnside, U	<i>Sam Bethune, Q</i>	Judy Langkamer, Z	<i>Jane Johnson, A</i>
Carol Burnside, U	<i>Elaine Able, A</i>	Judy Langkamer, Z	<i>Mary Ellen Manzo, Z</i>
Carol Burnside, U	<i>Donna Corbin, R</i>	Ruth Gilbert, M	<i>(M) Charlene Sizemore</i>
Carol Burnside, U	<i>Barbara Philips, G</i>	Ruth Gilbert, M	<i>(M) Laura Ann Dexter</i>
Bettie M. Steele, J	<i>Rowena Baker, J</i>	Chapter X	<i>Jo Ann Talbott</i>
Linda Rodgers, V, PSP	<i>Elizabeth Johnson</i>	Chapter A	<i>Jane Johnson, A</i>
Linda Rodgers, V, PSP	<i>(M) Todd Ford</i>	Chapter A	<i>(M) Dorothy Short</i>
Linda Rodgers, V, PSP	<i>(M) Kita Schmidt</i>	Chapter A	<i>Golden Girl Sarah Wallace</i>
Ann Beck, L, PSP	<i>(M) Alice Hovis</i>	Chapter N	<i>(M) Martha Robinson, N</i>
Kelly Dlugos, W	<i>Chapter W Sisters</i>	Chapter N	<i>Rowena Baker, J</i>
Loretta Suitlas, AB	<i>Chapter N</i>	Chapter L	<i>Ann Beck, L, PSP</i>
Juli Cramer, Q	<i>Chapter K</i>	Chapter L	<i>Juli Bedilion, L</i>
Chapter Q	<i>(M) Chapter Eternal</i>	Carolyn Riggs, G	<i>Barbara Philips, G</i>
Chapter Q	<i>Karen Petermann, PSP</i>	Chapter Q	<i>Judy Borger, Q, PSP</i>
Chapter Q	<i>Dianne Anderson, PSP</i>	Chapter Q	<i>Chapter Q Delegate</i>
Chapter Q	<i>Kathleen Adams, PSP</i>	Chapter Q	<i>Chapter Q Delegate</i>
Chapter Q	<i>Arline Stewart</i>	Chapter Q	<i>State Officers</i>
Lou Ella Lewis	<i>Chapter AC</i>	Chapter F	<i>(M) Virginia Warren</i>
Chapter F	<i>(M) Wilda Van Meter</i>	Ruth T Sweet	<i>(M) Virginia Warren</i>
Judith Long	<i>(M) Genevieve Friedman</i>	Nancy Ward	<i>Anne McConaghy, P</i>
Nancy Ward	<i>Karen Brimhall, K</i>	Nancy Ward	<i>(M) Connie Linton Worrell, PSP</i>
Rowena Baker	<i>Tara Merritt</i>	Rowena Baker	<i>Jan Haberman</i>
Rowena Baker	<i>Paula Boram</i>	Rowena Baker	<i>Chapter J Sisters</i>
Rowena Baker	<i>Barb Daly</i>	Rowena Baker	<i>Linda Cowan</i>
Elizabeth M Johnson	<i>Linda Rodgers, V</i>	Elizabeth M Johnson	<i>Julie Ford</i>
Elizabeth M Johnson	<i>Sarah Thompson</i>	Elizabeth M Johnson	<i>Betsy Degges</i>
Elizabeth M Johnson	<i>Rowena Baker</i>	WV PSP's	<i>Eleanor Ratcliffe, U, PSP</i>
Chapters E & K	<i>Rowena Baker</i>	Marilyn Pitcher	<i>Carol Burnside</i>
Marilyn Pitcher	<i>Rebecca Daniel</i>	Marilyn Pitcher	<i>Judy Langkamer</i>
Ruth Corder	<i>Mary Ellen Dearth</i>		
Total Amount: \$1,955.00			
STAR Scholarship			
Chapter J	<i>Becky Daniel, Z</i>	Loretta Suitlas, AB, PSP	<i>Chapter AB</i>
Carol Burnside, U	<i>Juli Cramer, Q</i>	Kathy Foster, A	<i>Sarah Wallace, Golden Girl</i>
Carol Burnside, U	<i>Lou Ella Lewis, V, PSP</i>	Suzie Cvechko, C	<i>Kay Freeman</i>
Carol Burnside, U	<i>Kelly Delugos, W</i>	Carol Couch, J	<i>(M) Kaye Forbes, U</i>

Carol Burnside, U	<i>Shandi Nodurft, J</i>	Shandi Nodurft, J	<i>Liz Prather, J</i>
Carol Burnside, U	<i>Ellen Spear, X</i>	Shandi Nodurft, J	<i>Rowena Baker, J</i>
Carol Burnside, U	<i>Linda Proudfoot, C</i>	Shandi Nodurft, J	<i>Carol Couch, J, PSP</i>
Carol Burnside, U	<i>Linda Cowen, AB</i>	Paula Boram, AB, PSP	<i>Chapter AB Sisters</i>
Carol Burnside, U	<i>Marilyn Pitcher, A</i>	Chapter D	<i>Jane Tyler</i>
Ann Beck, L, PSP	<i>Jody Phillips, L</i>	Chapter W	<i>Sheryl Ramsey, B</i>
Lou Ella Lewis	<i>Juli Cramer, Q</i>	Rebecca Daniel	<i>(M) Dolores Wharton Lee</i>
Rebecca Daniel	<i>Chapter Z</i>	Rebecca Daniel	<i>Rowena Baker</i>
Rebecca Daniel	<i>Mary Jane Calendine, L</i>		
Total Amount: \$720.00			
PEO Foundation			
Janet Haberman	<i>Rowena Baker, J</i>	Loretta Suitlas, AB	<i>(M) Eleanor Ratcliff</i>
Ann Beck, L, PSP	<i>(M) Jennie Bechtold</i>	Judy Borger, Q, PSP	<i>Chapter Q Officers</i>
Chapter E	<i>BIL Richard McCoy</i>		
Total Amount: \$375.00			
Scholar Awards (PSA)			
Carol Burnside, U	<i>Jeanne Barnes, U</i>	Carol Burnside, U	<i>Andrea Salatino, AB</i>
Carol Burnside, U	<i>Paula Doerr, X</i>	Carol Burnside, U	<i>Cecilia Barnett, B</i>
Carol Burnside, U	<i>Sheryl Ramsey, B</i>	Heather Larkin, B	<i>Cecilia Barnett, B</i>
Carol Burnside, U	<i>Ginny Peterson, W, PSP</i>	Loretta Suitlas, AB, PSP	<i>Rowena Baker, J</i>
Carol Burnside, U	<i>Carrie Cecil, AA</i>	Carol Couch, J	<i>Carol Burnside, U</i>
Carol Burnside, U	<i>Vicki Auch, W</i>	Karen Petermann, PSP	<i>Chapter Q</i>
Total Amount: \$245.00			
State General Fund			
Chapter R	<i>Donna Corbin, R</i>	Linda Rodgers, V, PSP	<i>Ellen Spears</i>
Cecilia Barnett, B	<i>Rama Riemenschneider, B</i>	Ann Beck, L, PSP	<i>State Board</i>
Cecilia Barnett, B	<i>Cyndie Goellner, B</i>	Ann Beck, L, PSP	<i>Ellen Neidermeyer, B, PSP</i>
Cecilia Barnett, B	<i>Linda Shanes, B</i>	Loretta Suitlas, AB	<i>WV State Board</i>
Cecilia Barnett, B	<i>Gay Kline, B</i>	Sue V. Moore, G	<i>Sisters of Chapter G</i>
Cecilia Barnett, B	<i>Heather Larkin, B</i>	Carol Couch, J, PSP	<i>Rowena Baker, J, SP</i>
Cecilia Barnett, B	<i>Helen Ann Graffious, B</i>	Judy Borger, Q, PSP	<i>State Board</i>
Marion L. Stemple, U	<i>(M) Eleanor Ratcliff</i>	Judy Langkamer, Z, PSP	<i>Becky Daniel, Z</i>
Marion L. Stemple, U	<i>(M) Kaye Forbes</i>	Judy Langkamer, Z, PSP	<i>Rowena Baker, J</i>
P.E.O. Chapter J Sisters	<i>Rowena Baker, J</i>	Judy Langkamer, Z, PSP	<i>Carol Burnside, U</i>
Chapter X	<i>Rowena Baker, J</i>	Jean Bonar, PSP	<i>Eleanor Ratcliffe, PSP</i>
Paula Boram, AB, PSP	<i>WV State Board</i>	Ellen Neidermeyer, B, PSP	<i>WV State Board Members</i>
Charlotte Bee, G	<i>Barbara Philips</i>	Ellen Neidermeyer, B, PSP	<i>Ann Beck, I, PSP</i>
Kathy Snider, AC, PSP	<i>(M) Lois Wade, R, PSP</i>	Karen Davis, W	<i>Kelly Dlugos, W</i>
Linda Rodgers, V	<i>Rowena Baker, J</i>	Linda Rodgers, V	<i>Kelly Dlugos, W</i>
Linda Rodgers, V	<i>Carol Burnside, U</i>	Linda Rodgers, V	<i>Susie Cvechko, C</i>
Linda Rodgers, V	<i>Rebecca Daniel, Z</i>	Linda Rodgers, V	<i>Jennifer Huffman</i>
Linda Rodgers, V	<i>Sheryl Ramsey, B</i>	Linda Rodgers, V	<i>Chapter V</i>
Linda Rodgers, V	<i>Juli Cramer, Q</i>	Linda Rodgers, V	<i>Mary Beth Whalen</i>
Karen Petermann, PSP	<i>State Board</i>		
Karen Petermann, PSP	<i>(M) Eleanor Ratcliffe, U</i>	Betty Stephens	<i>Juli Cramer</i>
Betty Stephens	<i>Kathryn Lamm</i>	Betty Stephens	<i>Judy Borger</i>
Cynthia Anderson	<i>Barbara Philips</i>	Ruth Corder	<i>Betsy Reger</i>
Ruth Corder	<i>Laura Swarr</i>	Ruth Corder	<i>Chapter Z</i>
Ruth Corder	<i>Mary Ellen Manzo</i>	WV PSP'S	<i>WV State Board</i>
Ginny Petersen	<i>Kelly Dlugos, W</i>	Ginny Petersen	<i>Carol Burnside, U</i>
Ginny Petersen	<i>(M) Vicki Auch's mother</i>	Ginny Petersen	<i>Eleanor Ratcliffe, U, PSP</i>
Rowena Baker	<i>Carol Burnside, U</i>		
Total Amount: \$1045.00			

Spreading the “Love and Magic of P.E.O.

I would like to thank all of my West Virginia P.E.O. sisters for giving me the opportunity to serve on the West Virginia State P.E.O. Executive Board. One highlight of being on the board was serving as organizer for two years and having the honor of visiting every chapter in West Virginia. I enjoyed meeting so many sisters and visiting places I would probably not have visited without this incentive. I also feel really honored to have been on the Board during the organization of three new P.E.O. chapters in West Virginia. I have been so pleased to welcome Chapter AA, Charleston; Chapter AB, Weirton; and this year Chapter AC, Bridgeport

As I look back at the four goals set for the past year, I feel we have been successful in meeting them.

First: the president’s letters indicate that many chapters have been doing wonderful activities together that are helping to promote a loving and caring attitude for our sisters. As we plan for this next year, let us continue to build these loving relationships.

Second: Both the fall workshop and individual chapter programs have been successful in getting sisters to become more technologically oriented. I hope more sisters have been using their knowledge to visit the International web site, the West Virginia website, and other state websites. Remember, all these sites are great places to find programs (for example for Founder’s Day) and also for locating new fundraising ideas.

Third: We did increase our net membership gain from 2 last year to 11 this year. This is moving in the right direction, but let’s keep working on getting our chapters to grow by initiating new members, bringing inactives to active status, and working with the unaffiliates. Don’t forget to do the post-initiation Power Point with these sisters and show a loving and caring concern for them. Remember, that we grow with new members, but we can only maintain this growth by keeping initiates involved in the chapter beyond their initiation day.

Fourth: We know that P.E.O. is a philanthropic organization where women celebrate the advancement of women and help them achieve their highest aspirations. We have done well this year in sponsoring recipients for the projects and spreading the news about Cottey College. But we can do better!

Thank you sincerely to all West Virginia P.E.O. sisters. You have shown so much love for my family during both sad times and happy times. Continue always to spread the Love and Magic of P.E.O. in every way you can.

Love in P.E.O.,

Rowena

“P.E.O. – Radiate All Light Possible”
Carol Burnside

Today as I look out into this audience of radiant smiling faces, I realize I have been given one of the greatest honors - and challenges – of my life! You have entrusted me to lead, for just one year, this group of very special women of P.E.O. My dream for this year is to return to a basic principal of our sisterhood – our Objects and Aims. I believe they are as relevant today, as the day they were written. My intention is to encourage each and every P.E.O. in West Virginia to **“Radiate All Light Possible”** by choosing to become an O&A (Objects and Aims) woman!

Karen Martin Blair, California past state president wrote an article for The P.E.O. Record titled – Choosing to Become an O&A Woman. This article is full of inspiration for all P.E.O.s and I would like to share her message.

Living as an O&A woman requires choosing to be called to something higher, choosing to live out the meaning of our letters, choosing to be a different woman than you would naturally be. This world needs more P.E.O.s because we individually and collectively become better women, better sisters, better wives and mothers. We influence and touch the lives of all we meet, especially those in our own families. And our families, changed by our influence, change our communities. But it only happens if we choose to make our difference – following the example of our sisters who for over 145 years lived lives of integrity and purpose and proudly call themselves P.E.O.s.

Because O&A women are magnetic, they draw others to themselves just because they are so nice to be around. And that can directly influence our membership. When you came across that woman who was so very kind in her words and deeds, who was interested in and knowledgeable about so many different things, who made it a priority in her life to adhere to the values of Faith, Love, Purity, Justice and Truth, there was a call to your spirit that said: I want to be like that. I want to surround myself with women like that. I want to join an organization that nurtures those longings in me and in others.

An O&A woman has stumbled upon a secret. She knows that times of bonding and fellowship and fun should be the focus around which our P.E.O. year is built. She knows that interesting programs that touch us in some way, that make us laugh, make us cry, make us question or think about something in a new way, or teach us something that we didn't know will draw us to be with our sisters. So what will happen to my life and my chapter when I choose to become an O&A woman? What will happen to my chapter when I simply stop reciting the Objects and Aims and start living them every day?

I believe you will find there is no area of your life that won't be enhanced by living as an O&A woman. There is not a life that can't be made a little better for having spent time in the presence of an O&A woman. A woman who **Radiates All Light Possible and who is P.E.O.!**

P.E.O. Sisterhood, WV State Chapter

Devotion for April 24, 2015

Carol J. Couch J, PSP

“Take A Deep Breath,... Relax,... Now Count To Ten”

“Take a deep breath....relax.....now count to ten....” This phrase has developed for me into a motto, a practice I employ with overly excited small grand-children. Doesn't it seem that daily each of us have at least one moment that we could benefit from this action? I have a precious four year old granddaughter who tends to be a bit anxious about things. A very strong “Type-A” personality. When flustered, she frequently says **“Grandma” I don't know what to do.** So we.... **“Take a deep breath..... relax..... and count to ten.”** Then together we blow out all the worries, push aside the bad things, the uncertainties and insecurities that come our way. And we always end with smiling at each other.

Don't we all occasionally wish we had someone there to help us relax in times of challenge, to give us a friendly smile? Well, we are blessed and have to look no further than our wonderful P.E.O. Sisterhood where we know there is always a Sister ready at any given time of the day or even the night who will help you with those **“Deep Breaths.”** They exemplify for us the unwavering **“Love”** that Rowena has asked us to share with each other in her Convention Theme this year.

We began to see that particular realm of **Love** unfold when we were invited to become a member of the P.E.O. Sisterhood. Unless we have grown up as a daughter of a P.E.O., this **“Sisterly Love”** by non-relatives was all new to us. We accepted our invitation, and on the very first day, at our very first meeting during the Ceremony of Initiation, we began to hear of the **“Love”** in the beautifully written words being shared with us around our P.E.O. Star. We heard that **“Love is the greatest of all the virtues”** that are a part of our lives as women. And that **“Love has to prevail among our members.”** The **“Love”** being displayed by our initiation teams towards the initiates is one of the most precious gifts we and they will ever receive. This special bond of love was established for us by our seven founding sisters who couldn't bear the thought of not being together as a group of friends. They had a desire to be a part of something stronger, something pure, something to last a lifetime, and with a plan to be of benefit to women in the future. Together, they founded our organization based on **LOVE**.

I have been a P.E.O. for thirty-three years now having been initiated as a recent college graduate and a newly married woman, just really beginning to learn about mature love. In hand with that, I entered into this new phase of the P.E.O. Sisterhood. I was blessed to have grown up in a P.E.O. household. I saw the evidence of magic and wonder of this special group my mother belonged to. **And now I was a part of it.** The **“Love”** was there right from the first day. Being as I was an out of town member who worked during the day, I was unable to actively participate in my original chapter. However, I quickly found a group of loving women in my new town who called me their own. **There was more love to share!** I grew and blossomed as a Sister. I was loved on, cheered on, comforted through all the stages my life took during the twenty plus years spent with them. We took a lot of “Deep Breaths” together. Another move, this time to a new town, and a wonderful new group of P.E.O. Sisters to love. Again, I saw and felt that **“Love prevails among our members.”** The qualities of these special bonds do truly give us a sense of security and fill us with contentment and a peace that only Sisterly Love can bring.

As we have gathered here for this State Convention, many of us surely have come with concerns on our minds, with worries related to family life, with job stress, with health issues for ourselves or those we love. But while we are here these few days, let us be ever reminded of the *Love we have between Sisters*. Let us remember that we are here for each other, that we together can take those *Deep Breaths* and let out our problems and fill ourselves with the Love of God, the Love of our Sisterhood, and the Joy of our times spent together.

Join with me now and

“Take A Deep Breath,”

“Relax,” and

“Count to 10 with me... 1...2...3...4...5...6...7...8...9...10.”

Feel yourself filled with God’s Love and the Love of our Sisters. Have the desire to share the *Love and magical, special qualities of our P.E.O. Sisterhood* with each other during this Convention and throughout your Chapter year.

Remember yourself standing around the Initiation table, picture our Star, think on our virtues, and reflect on how beautiful and fitting it is that ***“THE GREATEST OF THESE IS LOVE!”***

**BYLAWS AND STANDING RULES OF
WEST VIRGINIA STATE CHAPTER
P.E.O. SISTERHOOD**

As Amended at Charleston, WV on April 25, 2015

**ARTICLE I
CONVENTION OF WEST VIRGINIA STATE CHAPTER**

SECTION 1. MEMBERS. The convention of West Virginia State Chapter shall consist of the following active members when present and registered: the executive board, past presidents of the state chapter, resident past presidents of International Chapter, chairmen of standing committees, historian, chairman of the nominating committee, and two delegates from each local chapter.

SECTION 2. TIME. The convention of West Virginia State Chapter shall be held during the last weekend in April. The dates shall be determined by the hostess chapters and the executive board. In case of necessity, the executive board and hostess chapters shall have the power to change the date(s) of the meeting.

SECTION 3. HOSTESS CHAPTERS. Members of the convention of West Virginia State Chapter shall have housing and meals arranged by two or more hostess chapters, grouping of chapters to be determined by the executive board. No chapter shall host a state convention until it has been organized at least seven years.

SECTION 4. FORMAL ACTION. Any bylaws adopted by the convention of West Virginia State Chapter, which must be implemented by the local chapters, shall become effective immediately at the close of convention.

SECTION 5. REPORTS. Within one month following convention, delegates shall give a report of convention business to their respective chapters. Any chapter not attending state convention must have their convention report given by the state officer of the board's choosing. The chapter will pay all of her expenses to get to and from their chapter and will house her if necessary. The chapter will pay to the board a thirty-five dollar (\$35.00) fee.

**ARTICLE II
REPRESENTATION IN CONVENTION OF INTERNATIONAL CHAPTER**

SECTION 1. DELEGATES. For the purpose of representation in Convention of International Chapter, one delegate shall be chosen for every group of seven local chapters or major fraction thereof; the delegate to be nominated by chapters in rotation. In groups of new chapters, this rotation shall be in order of organization. Groupings shall be made by the executive board and printed in the proceedings each year. Each chapter entitled to representation shall nominate its delegate and an alternate by or at the first meeting in March and shall submit their names as required by International Chapter.

SECTION 2. ELIGIBILITY. Nominees shall have been members of the convention of the West Virginia State Chapter which may include the convention at which the nominee is elected.

SECTION 3. PAST STATE PRESIDENT REPRESENTATION IN INTERNATIONAL CONVENTION. The past presidents of state chapter entitled to housing and meals of Convention of International Chapter shall be chosen by past presidents in attendance at convention of state chapter. A vacancy in representation of past presidents shall be filled by the state chapter president from the list of eligible past presidents.

SECTION 4. VACANCY IN THE DELEGATION. A vacancy in the delegation shall be filled by the president of the state chapter who shall appoint in the following order: (1) the alternate; (2) a member of the chapter entitled to representation as recommended by the chapter; (3) a member from another chapter in the group; (4) a member from the state chapter at large. A chapter failing to have representation in its regular turn is ineligible to nominate a delegate until its next regular turn.

SECTION 5. REPORTS. It shall be the duty of each delegate to present a report in person to chapters as assigned by the state president. The report, prepared by an International Convention delegate or committee of delegates designated by the state president, is to be presented to chapters within six weeks of the end of International Convention.

ARTICLE III ELECTIONS

SECTION 1. TENURE OF OFFICE. No officer of West Virginia State Chapter shall serve more than one year in the same office.

SECTION 2. ELIGIBILITY. Any candidate for election to the executive board must have been duly elected, installed and have served as president of a local chapter and must be a member of the convention at which her name is presented except as provided in the Constitution, Part II, Article VI.

SECTION 3. SEQUENCE OF OFFICERS. The sequence of state chapter officers shall be: president, vice president, organizer, treasurer and secretary.

SECTION 4. NOMINATION OF OFFICERS. A nominating committee of three members shall be appointed by the president just before convention is closed with pre-approval of the executive board. The chairman shall be the most recent past president and the other two members selected from different geographical areas of the state.

At the following convention, this committee shall present the name of one nominee for each office.

Chapters who wish to recommend a member for consideration by the nominating committee shall submit the name to the chairman by March 1.

SECTION 5. ELECTION OF OFFICERS. The report of the nominating committee shall be given immediately preceding the election. Election shall be by written ballot unless the committee has made but one nomination for each office and there are no further nominations from the floor as each office is called in sequence. If there are no nominations from the floor, by general consent the ballot may be dispensed with and the vote taken by voice on the entire ticket. If there are nominations from the floor for one or more offices, separate elective ballots for each office shall be taken. A majority of votes cast shall elect and voting shall not be limited to the nominees.

SECTION 6. VACANCIES. Vacancies occurring after state convention, except that of president, shall be filled by an eligible member appointed by the state president and approved by the executive board.

ARTICLE IV SPECIAL DUTIES OF STATE OFFICERS

SECTION 1. PRESIDENT. Shall appoint members of standing committees before close of convention with approval of the executive board:

- A. Historian in even years.
- B. One member of the Finance Committee.
- C. One member of the Amendments and Recommendations Committee.
- D. One member of the Rita C. Terry Cottey College Scholarship Committee.
- E. One member of the Membership Committee.
- F. Unaffiliate Chairman in odd years.
- G. Technology Chairman.
- H. Adviser to each project chairman on a yearly basis, preferably a past state president.

She shall also appoint a Nominating Committee consisting of three members, the chairman of which shall be the immediate past state president. This committee shall serve for one year and shall be responsible for nominating members to the executive board.

SECTION 2. VICE PRESIDENT.

- A. Shall serve as proxy organizer.
- B. Shall serve as editor of the state newsletter.
- C. Shall have charge of the Time of Remembrance.
- D. Shall serve as an ex officio member, without vote, of the Finance Committee.

SECTION 3. ORGANIZER.

- A. Shall serve as ex officio member, without vote, of the Membership Committee.
- B. Organizer, or her proxy, shall make biennial official visits to each chapter organized for more than three years pursuant to the schedule determined by the state board.

- C. Shall make two consecutive annual visits to each new chapter following its receipt of charter.
- D. Shall visit any chapter in the alternate year provided a request has been submitted by the chapter to the organizer prior to October 1, or if the organizer deems additional visits advisable.
- E. Shall supervise an exemplification of the procedures for P.E.O. chapter meetings and/or Ceremony of Initiation or period of instruction during the days of convention of state chapter.
- F. Shall examine local yearbooks when received and notify chapter when errors occur.

SECTION 4. TREASURER.

- A. Shall close the treasurer's books by March 31 of each year and have them audited prior to convention by an auditing committee approved by the executive board.
- B. Shall serve as an ex officio member, without vote, of the Finance Committee.
- C. Shall oversee the duties assigned to an assistant treasurer by the executive board.

SECTION 5. SECRETARY.

- A. Shall have the minutes of convention approved by the immediate past president and the Committee to Approve Minutes.
- B. Shall notify the local chapters entitled to representation in Convention of International Chapter by February 1 of the year the convention is held.

SECTION 6. GENERAL DUTIES OF OFFICERS. The executive board shall consult and advise during the annual interval and shall transact necessary business. Appointments for the new term may be made and approved after election.

**ARTICLE V
FINANCE**

SECTION 1. DUES.

- A. The annual dues of West Virginia State Chapter shall be forty-three dollars (\$43.00) per active member to be allocated as follows: Twenty-six dollars (\$26.00) for International Chapter dues, which includes six dollars (\$6.00) for Cottey College; seventeen dollars (\$17.00) for state chapter dues.
- B. The state chapter dues shall be allocated annually as recommended by the Finance Committee with the approval of the executive board and presented to and adopted by the convention of state chapter.

SECTION 2. EXPENSE OF CONVENTION OF STATE CHAPTER.

- A. Each chapter shall pay the following: all expenses including meals, lodging and transportation for its elected delegates to convention of state chapter.
- B. The state chapter shall pay the following: hall renting, printing of bylaws, programs and proceedings, meals, lodging and transportation of the executive board, chairmen of standing committees, and chairman of nominating committee when not otherwise members of convention, and one night's preconvention lodging at the regular room rate for the president.
- C. The hostess chapters shall pay for badges, markers, decorations, speakers, entertainers, supply kits for members of convention and all other such items of expense not paid by the state chapter.

SECTION 3. EXPENSE OF CONVENTION OF INTERNATIONAL CHAPTER.

- A. West Virginia State Chapter shall pay expenses not paid by International Chapter to Convention of International Chapter of the president, vice president, executive officer chosen by the board, local chapter delegates, immediate past president, and the past president(s) entitled to housing and meals. The maximum to be reimbursed to the above attendees for the day before and the day after the official start and end of Convention shall be determined by the executive board after consultation with the Finance Committee. All requests for reimbursement must be substantiated by original receipts or other documentation. In case a past president is residing in another state, the allowance for transportation shall be from her present city of residence, or from her former city of residence in West Virginia, whichever is the lesser amount.
- B. West Virginia State Chapter shall pay travel expenses for delegates reporting on the Convention of International Chapter.

SECTION 4. EXPENSE OF STATE CHAPTER. The state chapter shall pay the following:

- A. All necessary expenses of the officers in conducting the business of the state chapter.
- B. The necessary expenses of the Historian, and the Chairman of the Amendments and Recommendations, Finance, Nominating, Membership, Rita C. Terry Cottey College Scholarship Committees, the Unaffiliate Chairman and Technology Chairman.
- C. Expenses of the state organizer and proxies by documentation of mileage must be submitted within three (3) months after being incurred. If requested, an advance sum of up to two hundred dollars (\$200.00) can be paid to state organizer to be substantiated by later documentation.

SECTION 5. FISCAL YEAR. The fiscal year shall be from April 1 through March 31 of the following year.

SECTION 6. AUDITOR. The executive board of West Virginia State Chapter shall appoint an auditor or an auditing committee to audit the state chapter financial reports.

**ARTICLE VI
STANDING COMMITTEES**

SECTION 1. AMENDMENTS AND RECOMMENDATIONS COMMITTEE.

- A. Shall consist of three members to be composed of the immediate past president and Two active members of West Virginia State Chapter. The two members shall be appointed by the state president for a term of two years with the senior member as chairman.
- B. Shall prepare and present proposed amendments to the Study and Research Committee of International Chapter for review prior to distribution.

SECTION 2. FINANCE COMMITTEE.

- A. Shall consist of three active members of West Virginia State Chapter, each appointed for a term of three years by the state president. The senior member in point of service shall be chairman. In the case of the appointment of an entirely new committee, the president shall designate the chairman, second and third members. The treasurer and vice president shall be ex officio members, without vote of this committee.
- B. Shall prepare a budget for the state chapter for the ensuing year to be approved by the executive board and to be presented for consideration at convention.

SECTION 3. RITA C. TERRY COTTEY COLLEGE SCHOLARSHIP COMMITTEE.

- A. Shall consist of a member of the Executive Board of West Virginia State Chapter as chairman and two active members of West Virginia State Chapter, each appointed for a term of two years.
- B. The duties of the committee shall be:
 - 1. To receive application for the scholarship.
 - 2. To report the name of the awardee to the executive board by April 1.
 - 3. To notify the applicant of the award.
 - 4. To consult with the state treasurer concerning the raising and investing of scholarship funds.
- C. The state chapter may annually award to a first year student at Cottey College a scholarship for two thousand five hundred dollars (\$2,500.00) payable from the Rita C. Terry Cottey College Scholarship Fund when funds are available. If two or more worthy first year students apply, the two thousand five hundred dollars (\$2,500.00) scholarship may be divided, upon the discretion of the Rita C. Terry Cottey College Scholarship Committee. The state chapter may award annually to a second, third or fourth year student of Cottey College a scholarship for two thousand five hundred dollars (\$2,500.00) payable from the Rita C. Terry Cottey College Scholarship Fund when funds are available.

- D. An applicant shall be a resident of West Virginia and must have been accepted for admission to Cottey before the scholarship can be awarded (but not necessarily before she applies). Each applicant shall submit her application to the chairman of the committee by March 1, including recommendations of high school faculties, based upon character, personality, purpose and any other information deemed necessary by the committee.
- E. Monies for the Scholarship Fund shall be raised by gifts from chapters and individuals. The amount in the fund shall not fall below five thousand dollars (\$5,000) at any time.
- F. The Cottey College Scholarship was established as a state project at our first state convention in honor of Rita Carper Terry, our first state president.

SECTION 4. HISTORIAN.

- A. Shall be appointed by the state president for a term of two years.
- B. Shall collect and record data relative to P.E.O. in West Virginia.
- C. Shall report at each convention of state chapter.

SECTION 5. UNAFFILIATE CHAIRMAN.

- A. Shall be appointed by the state president for a term of two years.
- B. Shall collect and record data relative to unaffiliates in West Virginia.
- C. Shall serve as Reciprocity Contact Person for West Virginia.
- D. Shall report at each convention of state chapter.
- E. Shall serve as ex officio member, without vote, of the Membership Committee.

SECTION 6. MEMBERSHIP COMMITTEE.

- A. Shall consist of three active members of West Virginia State Chapter, each appointed for a term of three years by the state president. The senior member in point of service shall be chairman. In the case of the appointment of an entirely new committee, the president shall designate the chairman, second and third members. The unaffiliate chairman and the organizer shall be ex officio members, without vote, of this committee.
- B. Shall help chapters strengthen membership and build new chapters.
- C. Shall disseminate membership information to the chapters.
- D. Shall communicate between the state board and the local chapters.
- E. Shall assist in the follow-up on unaffiliates.
- F. Shall encourage nurturing all members.
- G. Shall report at each convention.

SECTION 7. TECHNOLOGY CHAIRMAN.

- A. Shall be appointed by the state president for a term of two years.
- B. Shall be responsible for the WV P.E.O. website.
 - 1. Be point of contact for any website updates.
 - 2. Communicate expectations for website submissions to local chapters and state officers (e.g., deadline, format).

3. Collect submissions at the end of each odd month of the year; January 31, March 31, May 31, July 31, September 30 and November 30.
 4. Work with web master to ensure that updates are made bi-monthly.
- C. Shall have the following convention responsibilities:
1. In April, gather reports from officers, committee chairs and project advisers.
 2. Compile reports into one document.
- D. Shall provide technical support: Be available to answer questions and give advice on technology issues throughout the year.

ARTICLE VII ASSISTANT TREASURER

SECTION 1. APPOINTMENT. An assistant treasurer may be appointed annually by the executive board by April 1. She shall be an active member of the P.E.O. Sisterhood but not a member of the state board. No appointment shall be made until evidence of qualifications has been submitted. Removal from office may be made by the same authorities for sufficient cause.

SECTION 2. DUTIES. The duty of an assistant treasurer is to assist the state treasurer by keeping the financial records of West Virginia State Chapter.

SECTION 3. REMUNERATION. The amount of salary and expenses to be paid to an assistant treasurer shall be determined by the state board and the Finance Committee and shall be paid in a manner agreeable to the employee and the Finance Committee.

ARTICLE VIII ORGANIZATION AND OFFICIAL VISITS OF CHAPTERS

SECTION 1. Each charter initiate shall be recommended by letters to the organizer from three members of the P.E.O. Sisterhood.

SECTION 2. The local chapter shall be responsible for housing and meals of the organizer or her proxy at the time of official visit of a chapter.

ARTICLE IX SPECIAL DUTIES OF LOCAL CHAPTER OFFICERS

SECTION 1. PRESIDENT. Shall write and submit an annual letter for chapter approval, which shall be sent to the president and a copy to the historian of West Virginia State Chapter before March 1. This letter shall include the following: total membership, increase or decrease in membership, average attendance, results of chapter goals achieved for the year, contributions to P.E.O. Projects and other philanthropic work, sponsorship of P.E.O. project recipients, report of activity for Cottey College, program features, social activities, and P.E.O. spirit. A copy shall be filed in a chapter history, and a copy mailed to each non-resident.

SECTION 2. CORRESPONDING SECRETARY.

- A. Shall send one copy of the yearbook to each of the state officers, Historian, Unaffiliate Chairman, Membership Chairman and Nominating Chairman by June 30.
- B. Shall send any proposed amendments to the state chapter bylaws and standing rules to the chairman of the Amendments and Recommendations Committee prior to the submission deadline stated in Article X, Section 2 and Standing Rule 7.

SECTION 3. RECORDING SECRETARY. Shall send in March, as instructed by the executive board, a copy of local bylaws for review if changes have been made in the bylaws during the fiscal year.

**ARTICLE X
AMENDMENTS**

SECTION 1. These bylaws may be amended by a two-thirds vote of members present and voting at any convention of West Virginia State Chapter.

SECTION 2. Proposed amendments shall be endorsed by a local chapter, the executive board or a standing committee of the state chapter. They shall be submitted in writing to the chairman of the Amendments and Recommendations Committee by November 1.

Copies of all amendments to be presented at convention of state chapter shall be sent to all local chapters for their consideration one month before convention by the committee chairman.

STANDING RULES

1. The West Virginia State Chapter Executive Board may outline any necessary yearbook requirements; copies of these requirements shall be sent to each local chapter.
2. The chairmen of convention shall keep a notebook of duties and expenses of the hostess chapters. This record shall be given to the succeeding chapters within thirty days after convention.
3. During convention, only the hostess chapters may sell merchandise.

All circulation of advertising for sales of raffles must have prior approval of the executive board. (See Policy Section of IOLC).

The chapter bears the responsibility to research and follow all applicable local and West Virginia State gambling and tax laws and provide proof of such to the executive board prior to the date of the event.

4. The Time of Remembrance at convention shall include only those deaths reported by March 1.
5. All chapter contributions to P.E.O. projects shall be made payable to the West Virginia State Chapter, P.E.O. Sisterhood and sent to the state treasurer. All contributions must be accompanied by a gift transmittal form to designate the project.

All contributions from individuals to P.E.O. projects shall be made payable to the project: P.E.O. Program for Continuing Education, P.E.O. Educational Loan Fund, P.E.O. International Peace Scholarship, P.E.O. Scholar Awards, and P.E.O. STAR Scholarship. Contributions must be sent with the Individual Donation Form, found on the P.E.O. International website and sent to: P.E.O. Executive Office, Treasurer's Department, 3700 Grand Avenue, Des Moines, IA 50312.

Contributions to Cottey College shall be sent to: Institutional Advancement, Cottey College, 1000 West Austin, Nevada, MO 64772

6. The President shall appoint a committee of three members who shall be in attendance at the meetings of convention at which she will preside who will confer with the secretary in the approval of the convention minutes.

7. Amendments to the Standing Rules of West Virginia State Chapter shall be proposed only by local chapters standing committees and the executive board of the state chapter, and they shall be submitted in writing to the chairman of the Amendments and Recommendations Committee by November 1. Such proposed amendments shall be adopted by a majority vote of members present and voting in convention of West Virginia State Chapter, provided that copies of the proposed amendments shall have been sent at least one month prior to convention to each local chapter, members of the executive board, chairmen of all standing committees, and past presidents of the state chapter.

PLEASE RETAIN THESE BYLAWS AND STANDING RULES.